

**NOTICE INVITING SEALED TENDERS FOR ARC (SINGLE BID)**

**BID DOCUMENT (ANNUAL RATE CONTRACT FOR FY:2026-27)**

(NIT No.: ILS-15011/1/2026-S&P/ ARC-1, Dated: 29.04.2026)

Sealed Tenders/Bids are invited on behalf of Director, BRIC-Institute of Life Sciences, Bhubaneswar from reputed manufacturers / subsidiary of Foreign Firms and/or their Exclusive Authorized Distributors / Stockists in SINGLE BID SYSTEM for award of Annual Rate Contract for supply of Laboratory Research Chemicals/ Glassware / Plastic ware / Consumables for the FY 2026-27 as detail below:

It may be noted that the Rate Contract shall be concluded on a *fixed price basis* which would be valid during the currency of the contract without any firm commitment on our part for assuring any minimum quantum of business. We are inviting rate contract proposals for the following category of products only. For separate category of items, separate tenders should be submitted. Single tender for multiple categories or those submitted under the wrong category will be rejected summarily

S/N	Name of the item(s)
1	Annual Rate Contract for supply of Laboratory Research Chemicals, Solvents and Biochemical / Glassware / Plastic ware / Consumables (PRODUCT CATEGORY AS PER CHAPTER NO-2 OF THIS BID DOCUMENT)

<b>RC REGISTRATION FEES</b>	<b>Fees is Rs.1,000 /- per RC category per OEM.</b> <b>(Note: Please read chapter 2. You can club the total RC fees in One DD. But Separate Application ARC Form with all documents mentioned in chapter-3 asked is required to be submitted for each RC Category. )</b> The Registration fee is non-refundable. However in case of unsuccessful bidder, the Rate Contract will not be awarded and registration fees will normally be refunded within 30 working days of finalization / award of ARC is over.
<b>EMD/PBG</b>	<b>EMD/PBG is not applicable for this tender.</b>
<b>MODE OF PAYMENT OF RC FEES</b>	Demand Draft of any nationalized/commercial schedule bank in favor of The Director, Institute of Life Sciences payable at Bhubaneswar. Demand Draft must be enclosed along with the quotation. Please mention firm name & contact no, NIT ref no backside of demand draft.
<b>TENDERS TO BE SUBMITTED TO</b>	The Director, BRIC-Institute of Life Sciences, NALCO Square, Bhubaneswar-751 023
<b>LAST DATE &amp; TIME FOR SUBMISSION</b>	<b>18.05.2026 up to 17.30hrs</b>
<b>DATE &amp; TIME FOR OPENING OF TENDER</b>	<b>19.05.2026 at 11.00 hrs</b>
<b>PLACE OF OPENING</b>	Conference Hall - BRIC-ILS - Bhubaneswar
<b>PRE-BID MEETING (IF ANY)</b>	<b>No Pre-Bid meeting. However, you may send written queries if any through e-mail: <a href="mailto:spdilsc@ils.res.in">spdilsc@ils.res.in</a> about this tender maximum by 11.05.2026 till 17.00hrs.</b> Any changes made to the bidding document subsequent to the queries shall be treated as amendment to this bidding document and the same shall also be hosted in BRIC-ILS website only.

Please strictly adhere to the dates / times mentioned in this document.

# **BID DOCUMENTS CHAPTERS**

**Chapter 1: INSTRUCTIONS TO BIDDERS/ TERMS & CONDITIONS**

**Chapter 2: CATEGORY LIST /CODE FOR ANNUAL RATE CONTRACT**

**Chapter 3: APPLICATION FORM FOR RATE CONTRACT (ARC)**

**Chapter 4: STANDARD FORMS (TO BE SUBMITTED BY THE BIDDERS)**

**Chapter 5: ANNEXURES (TO BE SUBMITTED BY THE BIDDERS)**

## **This Tender/Bid shall be submitted in Single Bid**

Single bid means total offer/bid/Quotation with Rate Contract Registration Fees (if applicable), all terms and conditions, price quote & technical literature/details etc. required in formats and as one single document & in One Single Envelope. The sealed tender may be deposited by hand in the S&P section of ILS against receipt or through speed post only on or before the last date of the tender. Tenders received after the due date will be rejected and we are not liable to refund the bid.

Please Check and submit all forms/formats/ annexures duly filled in to be submitted with quotations as per chapter No 4 and 5. Offers/BID without these documents shall be summarily rejected.

Please refer to ARC FORM, PRODUCT CATEGORY LIST FOR RATE CONTRACT& important points / clauses / terms and conditions mentioned in this document as per above chapters.

Please read all points of BID Document very carefully before submission of your bid.

**The competent authority in BRIC-ILS will have full right to reject any/all offer(s) without assigning any reason thereof and full authority to postpone the tender issue date, submission /opening date or to alter any other condition of tender as per Policy/Committee recommendations of BRIC-ILS for which no claim from whomsoever will be entertained.**

## **CHAPTER – 1: INSTRUCTIONS TO BIDDERS**

### DETAILS

#### **1 BIDDERS ELIGIBILITY / QUALIFICATION / REQUIREMENTS**

This Invitation for Bids is open to all **Original Manufacturers** to quote for this tender and Indian subsidiaries of Foreign Principals, if any who possess the qualifying requirements as specified in the Tender.

Any bidder from a country which shares a land border with India will be eligible to bid the rate contract, only if the bidder is registered with the Competent Authority as per order issued by the Government of India (Order No. F.No.6/18/2019-PPD) dated 23<sup>rd</sup> July, 2020.

2. The Rate Contract will be executed only with the OEM or their exclusive authorized dealer nominated by them.

3. The OEM's are free to authorize any of their stockiest for running the Rate Contract. The name of the dealers who will be authorize for running of R.C. to be submitted along with R.C. proposal.

#### **4. DISCOUNT:**

The Discount as per the Form-3 available in the tender document will be offered by the manufacturer/ authorized distributors on the manufacturers Price list for the year 2026-27 may be mentioned. The firms must offer a flat discount rate on all items instead of separate discount on different items like Culture Media, Chemicals etc. The Discount Offer should not be in any case less than the rate of discount offered to any Government Organization/Institute or any other party. The Certificate of price justification must be submitted along with proposal.

#### **5. End of Season/Stock Clearance Discount**

No item wise discount/Special offer will be accepted for the said rate contract period from the supplier without prior approval from the Authority. The discount offered by you will be applicable to all items covered in the R.C. for the contract period.

#### **6. REFUND OF RC FEE**

The Registration fee is non-refundable. However in case of unsuccessful bidder, the Rate Contract will not be awarded and registration fees will be refunded to such unsuccessful bidder only.

#### **7. PRICE LIST**

Supplier's has to furnish duty paid prices for the Rate Contract. The bidder is requested to submit one copy of the latest printed Price List for Financial year 2026-27 along with this bid. The soft copy of the rate list need to be submitted in Excel/XML file strictly as per prescribed Price bid format. If the new/current Price list/ Catalogue is under printing, not ready, cannot be printed, before the last date of the submission of proposal then firms are informed to submit the latest available Price list/ Catalogue along with the undertaking provided in the ARC form.

#### **8. PERIOD OF VALIDITY OF BIDS**

Bids shall remain valid for 180 days after the date of bid opening prescribed by the Purchaser. In exceptional circumstances, the Purchaser may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the request will not be required nor permitted to modify its bid. Bid evaluation will be based on the bid prices without taking into consideration the above corrections. For Rate contract, offer/discount will be valid for minimum 01 year.

#### **9. WITHDRAWAL, SUBSTITUTION AND MODIFICATION OF BIDS**

No withdrawal of Bids is permitted after the Deadline for submission. No suo-moto reduction in prices quoted by bidder shall be permitted after tender submission due date & time / extended due date & time. If any bidder unilaterally reduces the prices quoted by him in his bid after opening of bids, the bid(s) of such bidder(s) will be liable to be rejected. Such reduction shall not be considered for comparison of prices but shall be binding on the bidder in case he happens to be a successful bidder for placement of Order.

#### **10. CONFIDENTIALITY**

Information relating to the examination, evaluation, comparison and recommendation of contract award, shall not be disclosed to bidders or any other persons not officially concerned with such process until placement of the Order.

#### **11. CLARIFICATION OF BIDS**

To assist in the examination, evaluation, comparison and post qualification of the bids, the Purchaser may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted. Any clarification submitted by a bidder in respect to its bid which is not in response to a request by the purchaser shall not be considered.

## 12. PURCHASER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

The Director, BRIC-ILS, Bhubaneswar reserves the right to accept or reject any bid or accept all tenders either in part or in full or to split the order, or to annul the bidding process without assigning any reason., and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders.

The Director, BRIC-ILS reserves the right to reject any/all the proposal/s without assigning any reason whatsoever. Any deviation from the Terms & Conditions mentioned above will imply disqualification for the firm. Please Offer uniform discount for the entire Catalogue prices. Chemicals having expiry of less than six months not to be supplied. No request for increase in prices will be entertained for one year from the date of entering into the rate contract. The prices should be inclusive of packing & forwarding. If ex-works / go down prices are quoted, then packing& forwarding documentation, freight and insurance charges must be specifically mentioned separately. Sale Tax / other Govt. levies will be paid at actual and prevailing rates of duty and tax etc. may be mentioned separately. No other charges other than those mentioned clearly in this form will be paid.

Merely submission of application/proposal does not imply acceptance of the same at this end and the firms will be enlisted only after meeting the laid down qualifying parameters for which our decision will be final.

## 13. FRAUD AND CORRUPTION

### Code of Integrity

- i. The bidders/suppliers should sign a declaration about abiding by the Code of Integrity for Public Procurement (**as per the annexure VI**) available in the NIT. In case of any transgression of this code, the bidder is not only liable to be removed from the list of registered suppliers, but it would be liable for other punitive actions such as cancellation of contracts, banning and blacklisting or action in Competition Commission of India, and so on.
- ii. **Code of integrity for Public Procurement:**
- iii. The Purchaser as well as bidders, suppliers, contractors and consultants should observe the highest standard of ethics and should not indulge in the following prohibited practices, either directly or indirectly, at any stage during the procurement process or during execution of resultant contracts:
- iv. **“Corrupt practice”**: making offers, solicitation or acceptance of bribe, rewards or gifts or any material benefit, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process or contract execution;
- v. **“Fraudulent practice”**: any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefits may be obtained or an obligation avoided. This includes making false declaration or providing false information for participation in a tender process or to secure a contract or in execution of the contract;
- vi. **Anti-competitive practice”**: any collusion, bid rigging or anti-competitive arrangement, or any other practice coming under the purview of the Competition Act, 2002, between two or more bidders, with or without the knowledge of the purchaser, that may impair the transparency, fairness and the progress of the procurement process or to establish bid prices at artificial, non-competitive levels;
- vii. **“Coercive practice”**: harming or threatening to harm, persons or their property to influence their participation in the procurement process or affect the execution of a contract;
- viii. **“Conflict of interest”**: participation by a bidding firm or any of its affiliates that are either involved in the consultancy contract to which this procurement is linked; or if they are part of more than one bid in the procurement; or if the bidding firm or their personnel have relationships or financial or business transactions with any official of purchaser who are directly or indirectly related to tender or execution process of contract; or improper use of information obtained by the (prospective) bidder from the purchaser with an intent to gain unfair advantage in the procurement process or for personal gain; and
- ix. **“Obstructive practice”**: materially impede the purchaser’s investigation into allegations of one or more of the above mentioned prohibited practices either by deliberately destroying, falsifying, altering; or by concealing of evidence material to the investigation; or by making false statements to investigators and/or by threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or by impeding the purchaser’s Entity’s rights of audit or access to information;

## Obligations for Proactive disclosures

- i) The Purchaser as well as bidders, suppliers, contractors and consultants, are obliged under Code of Integrity for Public Procurement to sue-moto proactively declare any conflicts of interest (coming under the definition mentioned above – pre-existing or as and as soon as these arise at any stage) in any procurement process or execution of contract. Failure to do so would amount to violation of this code of integrity; and
- ii) The bidder must declare, whether asked or not in a bid document, any previous transgressions of such a code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity. Failure to do so would amount to violation of this code of integrity;
- iii) To encourage voluntary disclosures, such declarations would not mean automatic disqualification for the bidder making such declarations. The declared conflict of interest would be evaluated and mitigation steps, if possible, taken by the purchaser. Similarly, voluntary reporting of previous transgressions of Code of Integrity elsewhere may be evaluated and barring cases of various grades of debarment, an alert watch may be kept on the bidder's actions in the tender and subsequent contract.

### Punitive Provisions

Without prejudice to and in addition to the rights of the Purchaser to other penal provisions as per the bid documents or contract, if the Purchaser comes to a conclusion that a (prospective) bidder/supplier, directly or through an agent, has violated this code of integrity in competing for the contract or in executing a contract, the purchaser may take appropriate measures including one or more of the following:

- i) If his bids are under consideration in any procurement
  - a) Forfeiture or encashment of bid security;
  - b) Calling off of any pre-contract negotiations; and
  - c) Rejection and exclusion of the bidder from the procurement process.
- ii) If a contract has already been awarded
  - a) Cancellation of the relevant contract and recovery of compensation for loss incurred by the purchaser;
  - b) Forfeiture or encashment of any other security or bond relating to the procurement;
  - c) Recovery of payments including advance payments, if any, made by the purchaser along with interest thereon at the prevailing rate.
- iii) Provisions in addition to above:
  - a) Removal from the list of registered suppliers and banning/debarment of the bidder from participation in future procurements of the purchaser for a period not less than one year;
  - b) In case of anti-competitive practices, information for further processing may be filed under a signature of the Joint Secretary level officer, with the Competition Commission of India;
  - c) Initiation of suitable disciplinary or criminal proceedings against any individual or staff found responsible.

## 14. APPLICABLE LAW

The Contract shall be interpreted in accordance with the laws of the Union of India and all disputes shall be subject to place of jurisdiction Bhubaneswar

## Chapter 2 : TERMS & CONDITIONS

### 1. **The bids are invited from local suppliers as per Department for Promotion of Industry and Internal Trade, Ministry of Commerce and Industry Order No.P- 45021/2/2017-PP ( BE-II) dated 16 September 2020**

**Class – I Local supplier** – means a supplier whose goods offered for procurement meets the minimum local content of 50%.

**Class – II Local supplier** – means a supplier whose goods offered for procurement meets the minimum local content of 20%.

**Local content** : Means the amount of value added in India, which shall, unless otherwise prescribed by Nodal Ministry, be the total value of item procured ( excluding net domestic indirect taxes) minus the value of imported content in the item ( including all custom duties) as a proportion of the total value, in percent.

The bidders are required to indicate percentage of local content and provide self-certification the items offered meet the local content requirement for Class – I Local Supplier /Class – II Local Supplier as the case may be. Further the bidders shall also give details of the location(s) at which the local value addition is made

False declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules 2017 for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

A supplier who has been debarred by any procuring entity for violation of above cited order shall not be eligible for preference under above Order for procurement by any other procuring entity for the duration of the debarment.

### 2. **Requirement of Registration (Order No. F.No.6/18/2019-PPD dated 23.07.2020 of Department of Expenditure, Ministry of Finance, Government of India refers )**

- i. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the Bidder is registered with the Competent Authority i.e Registration Committee constituted by the Department for Promotion of Industry and Internal Trade, Ministry of Commerce and Industry, Government of India.
- ii. “Bidder” (including the term ‘tenderer’, ‘consultant’ or ‘service provider’ in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies) , every artificial juridical person not falling in any of the descriptions of bidder stated herein before, including any agency branch or office controlled by such person , participating in a procurement process.
- iii. Bidder from a country which shares a land border with India “for the purpose of above order/ this tender means:-
  - a) An entity incorporated, established or registered in such a country ; or
  - b) A subsidiary of an entity incorporated , established or registered in such a country ; or
  - c) An entity substantially controlled through entities incorporated, established or registered in such a country ; or
  - d) An entity whose beneficial owner is situated in such a country: or
  - e) An Indian (Or other) agent of such an entity or
  - f) A natural Person who is a citizen of such a country ; or
  - g) A Consortium or joint venture where any member of the consortium or joint venture falls under any of the above
- iv. **The Beneficial owner for the purpose of (iii) above will be as under:**
  1. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.
    - a. Explanation-
    - b. ‘Controlling ownership interest’ means ownership of or entitlement to more than twenty –five per cent of shares or capital or profits of the company;
    - c. “ Control’ Shall include the right to appoint majority of the directors or to control the management or Policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;

- 2) In case of a partnership firm., the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or Profits of the partnership;
- 3) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or Profits of such association or body of individuals.
- 4) Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
- 5) In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

**v. An agent is a person employed to do any act for another, or to represent another in dealings with third person.**

3. **Validity of the ARC:** The Rate Contract awarded will be valid from **01/06/2026 to 31/03/2027**. This period may be extended up to 6-12 months, if required and agreed by both BRIC-ILS & FIRM. Price list valid for The Rate Contract Period should be submitted to each Scientist/ laboratories. Successful applicants will be intimated to submit their Pricelist/Catalogue/Brochure/ Pamphlet only after enlistment. Around 20-30 copies of these books will require to be circulated among the various departments, labs, divisions and scientists. Prices of the products are also to be submitted in the form of pen drives. Authorization certificate in respect Principals duly signed and showing validity for the year 2026-27 should be submitted.
4. **IEC & Custom duty registration:** BRIC-Institute of Life Sciences, Bhubaneswar, is a public funded Institute under the administration control of the Department of Biotechnology, Government of India, and it is registered with the (DSIR) Department of Scientific and Industrial Research Government of India as Public Funded Research Institute vide their Registration No. TU/V/RG-CDE(388)/2022 dated 01.09.2022 This (DSIR Registration) of ILS is valid up to 31.08.2027 , IEC NoAAAAI451B. The Bidders are requested to quote Customs Duty paid Prices. Prices quoted should be up to BRIC-ILS, Bhubaneswar. The GST Rate will be as applicable,
5. Freight, insurance charges, if any will not be borne by the purchaser other than order in foreign currency. Similarly shortage, pilferage in transit will be sole Responsibility of the supplier and the same will be intimated to the supplier on receipt of goods by the purchaser to make good the loss caused on this account. The defective supply will have to be replaced by the supplier within 7 days without freight/ transport charge. That the delivery/ Supply will be made on F.O.R basis to this Institute, by road transport, train or flight. Other Govt. levies will be paid extra as applicable. The articles should be securely packed to avoid damages etc. in transit. Supply be made from the latest batch of production with the maximum life period & original packing.
6. No revision in rate (on higher side) will be accepted during contract period. No upward revision in price will be accepted during the rate contract period under any circumstances except statutory changes. The bidder should provide an undertaking to this effect. However, any fall in the RC prices should be extended immediately to BRIC-ILS as per the standard **Fall clause** applicable for such rate contracts.
7. If there is any change in Govt. Duties & Taxes then supplier's has to submit notification/order copy of the Govt. along with the request letter to the Purchase Officer, BRIC-ILS and accordingly the same will be charged.
8. **Liquidated Damages:** Part supply shall not be accepted until and unless it is supported by convincing reasons and approved by the Competent Authority of this Institute. That the supply of material will have to be completed within the stipulated time frame mentioned in the purchase order. The liquidated charges @0.5% per week shall be imposed if supply made after expiry of delivery period for the non-supplied value of goods subject to maximum 5%.
9. Enlistment under Rate Contract with this institute does not ensure business of any minimum quantum, whatsoever. Enlistment can be cancelled at any time if the firm is found as "Habitual Defaulter" or supplying sub-standard material or for any other reason, based on the complaints received from the users.
10. No payment will be made for unsatisfactory supply. Incomplete proposals and proposals received after due date shall not be entertained. Proposal for rate contract may be submitted in above prescribed format only and all columns may be filled up. Proposal must be neat and clean and duly typed/ clean handwritten. Under a Product Category, the firm must fulfill all the mentioned requirements failing which its offer will be rejected as incomplete. Printed terms and conditions of the applicant on their Quotation Form/literature/letter etc. if any, will not be binding on us. Where contract (R/C) for supply of goods, etc. imported (Subject to custom duty and foreign exchange fluctuations) and / or locally manufactured (Subject to excise duty and other duties & taxes), the percentage of price should be specifically stated along with the selling rates of foreign exchange element taken into account in the calculation of the price list of the imported items.
11. There should be normally one exclusive authorized dealer / stockiest for each brand/ product. However for big multinational companies like Thermo/Invitrogen / Sigma maximum two dealers with equal rate of discount can be allowed. Any addition or deletion of dealership / distribution ship must be intimated immediately. Order can be made to local stockiest directly at R/C rate as per the same terms & conditions. The local stockiest may be asked to keep stock of essential R/C items for ready supply ex-stock and can offer extra discount more than RC as

per contract based on quantity, offer by manufacturer , bulk order etc.

12. The item supplied should be certified by the supplier to be of genuine quality/make and procured from the authorized stockiest/dealer/Manufacturer. The Supplies if rejected due to non-conformity with the specifications has to be removed and replaced within the stipulated period free of cost at the ultimate destination. In case of failure to do so the rejected supply shall be disposed of by BRIC-ILS at their own discretion and no claim shall be entertained

### Price:

13. The Tenderer's are requested to submit their offer on their own letter head, neatly typewritten without any overwriting. The Tenderers shall have to indicate clearly the brand of the product(s) for which they are submitting the RC proposal. The bidder must undertake that the prices mentioned in their pricelist are valid till end of the Rate Contract (RC) period without any hike. However, in the event of any decrease in the prices the same should be notified to us. Alongside, if any special promotional marketing scheme(s) is/are launched, the same must be made available to BRIC-ILS. However, BRIC-ILS will have the right to avail the offer or not.
14. The bidder should ensure that the prices quoted are **FOR, BRIC-ILS, Bhubaneswar**, including its packing, forwarding and unloading at BRIC-ILS as per the purchase order and inclusive of all taxes and duties. In case of temperature controlled products, necessary precautionary measures shall be taken so that the item(s) remain in the specified temperature till its delivery to the end user.
15. The prices are fixed during the currency of RC and the end users of the institute shall procure the rate contract item(s) through cash/credit or emergency basis in view of any urgency. In such cases, the bidder is not permitted to charge higher prices than the prices approved under the RC. In case if it is found that the bidder is charging lesser prices than the prices agreed under the rate contract, the prices shall be modified suitably without any intimation to the bidder.
16. The current price list with following details for entire range of products shall be uploaded in excel format.
  - a. Serial no. of the item.
  - b. Catalogue no.: Cat no. of each item should be mentioned.
  - c. Item Description: Detailed description of item name
  - d. Unit/Pack Size: Should be mentioned against each item.
  - e. HSN Code: HSN code of each item should be mentioned.
  - f. Unit Rate: Price in INR only.
  - g. Discount: Discount in percentage against each item should be mentioned.
  - h. Taxes: GST in percentage against each item should be mentioned.
17. Price lists must be provided in the excel sheet format followed by duly signed & stamped hard copy so that the accessibility of prices will be user friendly. However, in case if there is difficulty in submission of pricelists / catalogue online due to huge volume. Sufficient no of duly signed and stamped hard copies shall be supplied to BRIC-ILS, Bhubaneswar along with soft copy if any before tender opening. However bidder shall ensure that no discrepancy exists between the soft copy and hard copy of NDP price list made available to this office, without fail. It may please be noted that failure to upload price list or submission of hard copy/soft copy of price list as per the format given (**Form-4**), prior to tender opening may result into rejection of the bid.
18. Interested bidders quoting more than one brand are hereby requested to submit a separate ARC form (containing all the documents) for each brand along with a separate Bid Securing Declaration Form. Bids quoting more than one brand in a single submission without separate ARC form with relevant authorization, declaration documents etc. asked may be summarily rejected.
19. The bidder must provide a certificate of accepting the Fall clause.

**Eligibility Criteria:** A Bidder must qualify all the following criteria for his Bid to be responsive:

20. The Bidder should either have at least previous Rate Contracts for relevant category with DBT/ CSIR /ICMR/ICAR/IIT/Central Universities etc. in the previous 3 financial years (**Rate contract copies must be enclosed**).
21. Bids of firms which did not have any Rate contract with other Govt. organization in the past but have submitted their bids against this tender shall be evaluated by the committee about suitability of their products for BRIC-ILS requirement before final decision is taken on their bid.
22. The Bidder should have executed orders for relevant category of minimum cumulative order value of Rs. 5,00,000/- (Rupees Five lakh only) in last three financial years ( 2023-2026).
23. Only manufacturer or its authorized exclusive dealer can quote.
24. Bidder should provide his Manufacturer's Exclusive Authorization Certificate from a particular original manufacturer to bid for this Annual Rate Contract Tender from original manufacturer's Head office.
25. A bidder who has been convicted under the provisions of IPC or Cr PC is not eligible to participate in the tender.
26. Bidder who wants to quote for more than one brand needs to provide Manufacturer's Authorization for each brand failing which such offers shall not be considered.

27. The tender is only for Rate Contract of consumables. **No bid for non-consumable items shall be entertained.**

## Purchase Orders under the rate Contract

28. Bidders may note that mere conclusion of rate contract does not guarantee placement of purchase orders, rather the orders shall be placed based upon the demand from the users.
29. Purchase Orders placed till the last working day of the rate contract should be honored and executed under the rate contract without any need for extension of the rate contract.

## Product Quality

30. The manufacturer/bidder should give an undertaking stating that the products they are offering are new, unused, and genuine. In case it is found that the product is spurious, the bidder shall be put on Holiday listing (temporary debarment or suspension)/Removal from list of registered vendors for a period of 2 years and as specified by the decision making committee and the competent authority of BRIC-ILS. The manufacturer/bidder also undertakes that they are solely responsible in case of any discrepancies noticed during the supply with regard to the quality, quantity, packages, leakages, short supplies, damages and the same shall be replaced at free of cost.
31. Free replacement must be done by the supplier in case if any defect/discrepancy is found with regard to quality/quantity of material supplied within 30 days of complaint by the user.

## Delivery

32. The ordered items must be delivered at BRIC-ILS unless otherwise specified in the purchase order within a period of **60-75** days from the date of issue of purchase order. Supplies are normally accepted on all working days from 10:30 AM to 5:00 PM except on Saturday, Sunday and other public holidays.
33. All the perishables/hazardous item(s) shall be opened in the presence of the representative of the bidder and the user. Perishables/hazardous item(s) must be delivered in proper packing condition with ice packs/dry ice etc.
34. In case of perishables, hazardous consumables, the consent of the user must be obtained prior to the execution of the supply so that necessary precautions shall be taken for their effective use.
35. The bidder shall execute the supply of the ordered material in a single delivery. However, in the case of a staggered delivery, prior written permission must be obtained from BRIC-ILS, and such
36. Delivery shall be made in accordance with the purchase order and within the approved delivery schedule. In the case of perishables or hazardous consumables, the consent of the end user must be obtained prior to execution of the supply, so that necessary precautions can be taken for their effective use, with due intimation to the BRIC-ILS Purchase Section.
37. **Loss damage & Shortage:** The firm shall be responsible for any loss, damage & shortage during transit. Payment shall be made for material received in good conditions only. Any damage/shortage must be replaced immediately

## Payment

38. 100% payment for the supply of materials shall be made on bill basis normally within 30 days against delivery after the same are checked and found that the item(s) is/are in order by the end user. The bidder has to submit a pre- receipted bill in triplicate duly stamped along with a certificate mentioned below the details of their bank account for this purpose-

***The payment being claimed is strictly in terms of the contract and all obligations on the part of the supplier for claiming this payment have been fulfilled as required under the contract.***

39. No payment shall be made for part supplies under normal circumstances. BRIC-ILS reserves the right to cancel the purchase order in case the full supply is not effected within the delivery schedule. No payment shall be processed if the firm has delivered goods beyond the allowable delivery schedule.
40. No GST exemption certificate at reduced rates will be provided as per the notification dated 13.07.2022 of the Ministry of Finance, Govt. of India.
41. TDS will be deducted as per extant rules.

## Order amendments

42. On receipt of the Purchase Order, the Bidder shall check the correctness of the rates, terms and conditions of the Purchase Order. In case of any corrections the same should be brought to the notice of the BRIC-ILS for the issue of necessary amendment along with the documentary evidence. In case no reply is received from the bidder within *five working days* after the receipt of the Purchase Order, no further amendments shall be allowed on the purchase order and the bidder shall have to supply materials as per the order.

## Fall Clause

43. Fall Clause is a price safety mechanism in rate contracts. The fall clause provides that if the rate contract holder reduces its price or sells or even offers to sell the rate contracted goods or services following conditions of sale similar to those of the rate contract, at a price lower than the rate contract price, to any person or organization during the currency of the rate contract, the rate contract price will be automatically reduced with effect from that date for all the subsequent supplies under the rate contract and the rate contract amended accordingly. This Includes products uploaded by the bidder's authorized dealer on GeM and other parallel rate contract holders, if any, are also to be given opportunity to reduce their price as well, by notifying the reduced price to them.
44. The Purchaser will keep special watch on the performance of such rate contract holders who reduce their prices on one pretext or other. If it is found that their performances are not up to the mark, appropriate severe action would be taken against them including deregistering them, suspending business deals with them, debarring them for two years from participating against the tender enquiry floated by BRIC-ILS.
45. The provisions of fall clause will, however, not apply to the following:
- I. Export/Deemed Export by the supplier;
  - II. Sale of goods such as drugs, which have expiry date;
  - III. Sale of goods or services at lower price on or after the date of completion of sale/placement of order of goods or services by the authority concerned, under the existing or previous Rate Contracts as also under any previous contracts entered into with the other DBT/CSIR /ICMR/ICAR/IIT/Central Universities labs/Institutes, Central or State Government Departments including new undertakings (excluding joint sector companies and or private parties) and Statutory Bodies.
  - IV. An undertaking is required to be given by all the manufacturers that the rates offered by them are not more than the rate offered to any other Government agencies/Institution and the discount offered is not less than the discount offered to any other Government agencies/Institution. In case any such discrepancy is noticed they shall refund the difference amount to BRIC-ILS and also rate contract is liable to be cancelled.
46. Price certificate undertaking must be enclosed with the tender.

## Discount

47. Prices must be quoted on the basis of Discount on **Net Dealer Price (NDP)** for each category of items in terms of Percentage (%) discount on NDP. **Additional Dealer Discount may also be mentioned** clearly as and where applicable.
- I. The percentage of discount must be mentioned in words as well as figures.
  - II. The bidder should submit a certificate stating that maximum discount is being given and no other Govt. Organization including BRIC-ILS is being benefited more than this discount. The material will not be supplied by the vendor less than the Rate Contract Prices to any other Institution. If the same is found, the proportionate recoveries will be made.
48. **Parallel Rate Contract:** BRIC-ILS reserves the right to conclude more than one rate contract for the same Brand/ Category and has the option to re-negotiate the price(s) with the rate contract holder(s).
49. In case of emergency, BRIC-ILS may purchase the same item under ARC through, ad-hoc contract with a new supplier.

## Evaluation of the bids

50. The evaluation of the bids shall be done by a committee who shall scrutinize all the bids received *vis- a-vis* the requirement of BRIC-ILS and will decide to offer the Rate Contract to the technically suitable bidder quoting the highest total discount on the Pricelist for the particular Brand/Make. Parallel Rate Contracts for the same Brand/Make can be entered with L2 bidder at a discount equal to L1
51. The bids which are incomplete, not in conformity with the terms and conditions of the NIT, conditional bids, bids without any Bid Securing Declaration, shall be rejected as non-responsive without any further evaluation.

52. Bids not supported by the eligibility criteria shall be summarily rejected.
53. All the bids where the maximum discount is offered shall be processed for finalization of the rate contract.
54. Bidders may be called for Negotiation before the finalization of the rate contract.
55. Notwithstanding anything contained above, preference shall be given to the firms registered under “Make In India”, provided they furnish necessary documents as per the policy of the Government of India.

**Availability of offered items in GeM Portal:**

56. An undertaking/certificate must be submitted by the bidder, with the tender document, that the product offered for rate contract are not uploaded on GeM portal. If some products of catalogue are offered on GeM, a list of such items (which are available on GeM) must also be furnished with the tender or the same must be mentioned/highlighted/star marked in the pricelist such items would not be purchased under rate contract.

**DISPUTE RESOLUTION**

**57. Arbitration:**

- a. Notwithstanding any reference to arbitration herein,
- i) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and
- ii) the Purchaser shall pay the Supplier any monies due to the Supplier.
- b. All Disputes will be referred to and adjudicated in Bhubaneswar jurisdiction only.

**Termination of the contract:**

59. The rate contract can be terminated by either party by giving a notice of 30days.
60. Competent Authority, BRIC-ILS may take a decision to terminate the rate contract in following situations-
- (i.) Supply / delivery of faulty/ spurious material or material non-compliant to the technical specifications as mentioned in the P.O.
- (ii.) Temporary Debarment/ Holiday Listing/ suspension/ removal from the list of registered vendors of the Manufacturer/ supplier by any of the DBT/ CSIR /ICMR/ICAR/IIT/Central Universities Laboratories/ Government Organizations.

The bidder agrees that all orders placed against the rate contract up to the period of termination shall be executed by them. Failure to comply with the supply may render the party being put on Holiday listing for a period of up to 12 months.

**Please take print of this full tender/BID Document terms and conditions and submit this duly signed each page & stamped with above declaration and sign wherever mentioned along with your quotation/bid without which your bid will be rejected**

Sd/-  
BRIC-Institute of Life Sciences,  
Nalco Square, Bhubaneswar -751 023

**CHAPTER – 2**  
**CATEGORY CODE FOR ANNUAL RATE CONTRACT (ARC)**

(BRIC-ILS NIT No.: ILS-15011/1/2026-S&P/ ARC-1, Dated: 29.04.2026)

**(A Separate Application Form is required for Each Product Category)**

**Registration Fees: For each OEM/ ARC Rs.1000/-**

Sr.	RC Category	RC Code	Total no. of OEM/ARC	Total Regd.Fees for ARC Application
01	<b>All Chemicals /Consumables/Other Lab Ware useful for Lab.</b> (including chemicals/solvents (LR/AR/HPLC grade), rare chemicals/fine chemicals, / biochemical / immune chemicals, general common chemicals required for lab, diagnostic kit, reagents including elisa/ pcr diagnostic kits, sensors, probes etc. Assay kits, molecular biology enzymes, reagents, culture media, culture reagents, antibodies, readymade media and media components for microbiology/animal cell culture, filtration products., filter paper, chromatography accessories (hplc/gc columns/columns fittings/tlc plates ,filter membrane , disposable filter units)	ARC- COLW		Rs.
02	<b>Glassware</b> (Complete range) useful for Scientific research.	ARC-GW		Rs.
03	<b>Plastic ware</b> (Complete range) useful for Scientific research.	ARC-PW		Rs.
<b>Grand Total :</b>				Rs.

**The Annual Rate Contract is to be done normally with the OEM. They further can authorize their dealer for supplying the items and receiving the payments. The offer may also be furnished extending the maximum benefit to this institute in terms of maximum discount (in %) through e-mail as well as hard copy in the prescribed format against the NIT with current details and required declaration(s) as per enclosed Terms & Conditions within the stipulated time.**

**CHAPTER – 3 (ARC FORM)**

**APPLICATION FOR ANNUAL RATE CONTRACT : FY 2026-27**

**( 1 June 2026- 31 March 2027 )**

**(A separate ARC form is required to be submitted for each RC category)**

**( BRIC-ILS NIT No.: ILS-15011/1/2026-S&P/ ARC-1, Dated: 29.04.2026)**

To  
The Director,  
BRIC-Institute of Life Sciences,  
Nalco Square, Bhubaneswar -751 023

Dear Sir,  
Ref: Tender No.....dated .....

Having examined the bidding documents, we the undersigned, hereby submit the priced bid for supply of goods and services in conformity with the said bidding documents.

We hereby offer to supply the Goods at the prices and rates mentioned in our price list/CD/DVD

We offer the following category of items under Annual Rate Contract and their respective price lists have been attached. We also confirm that price list attached is on Net Dealer Price only.

1	APPLICANT'S NAME(MANUFACTURER/ OEM) submitting this ARC Form	
2	CORRESPONDENCE ADDRESS (with telephone/mobile/fax no./e-mail address and also with official website, if any)	
3	CONTACT DETAILS OF APPLICANT FIRM (MANUFACTURER) (please attach visiting card if any ) Name of Person :- Designation :- Contact No :- E mail Id:-	
4	STATUS OF THE APPLICANT FIRM (MANUFACTURER/OEM/PARTNERSHIP FIRM)	(Note: Only manufacturers /Indian subsidiaries of overseas OEM and their exclusive authorized dealers are authorized to submit the RC proposal)
5	DO YOU HAVE /OFFER CUSTOM BONDED WAREHOUSE FACILITY /CBW PRICE LIST	YES ( ) If yes, pls. attached copies of relevant documents, attached CBW price list NO ( )
6	APPLICABLE TAX & RATE OF TAX FOR RC ITEMS. The GST Rates / Exemption applicable will be as per GOI, MoF Notification No. 45/2017 & 47/2017 dt. 14/11/2017 & GOI - GST Law 2017 as applicable.	GST: -----
7	Provide following details GST Regn. No.: Income Tax PAN No.: (in the name of firm/ Company & not individual) Latest copy of Return filed with Income Tax Department & Latest copy of GST Return. (Please enclose copies of relevant papers like GST Registration Certificate, Pan , Profile of the Firm etc)	(Please enclose copies of relevant papers otherwise your application may be rejected )

8	Fees for RC Application-- DD details (DD No & date )  DD in favor of “The Director, Institute of Life Sciences payable at Bhubaneswar”	Total No of ARC form submitted /RC category applied =  Total DD Amount =  DD Details =  This fees is non-refundable.
9	RC Category:	
10	Make/Brand:	
11	Class of Supplier	Class I / Class II
12	Certificate for Local Content under PPP for Make in India is provided as per <b>annexure II</b>	Yes/No
13	Certificate Regarding Procurement from a bidder of a country which shares a land border with India is provided as per <b>annexure III</b>	Yes/No
14	Price Reasonability Certificate is provided as <b>per form 3</b>	Yes/No
15	Acceptance of terms and conditions of tender form submitted as per <b>annexure V</b>	Yes/No
16	Declaration by the bidder for Code of Integrity & Conflict of Interest attached as per <b>annexure VI</b> attached.	Yes/No
17	Bid Security Declaration as per annexure VII attached.	Yes/No
18	Certificate stating that the goods are not available in GeM as per <b>annexure VIII</b> . In case if the goods are available under GeM no rate contract shall be concluded.	Yes/No
19	Compliance with National Standards.	Yes/No
20	Agree for free delivery at BRIC-ILS, Bhubaneswar-751 023	Yes/No
21	Delivery Period (Agree within <b>60-75</b> days for complete supply)	Yes/No
22	Agreeing for Payment terms- 100% on bill basis within 30 days after satisfactory receipt of material in good condition and no right to ask for part payment.	Yes/No
23	Are you having RC with any other DBT/ CSIR/ICMR/ICAR/IIT/ Central Universities Laboratories/ Government Organizations. for the period in between 2023-2026	YES ( )  If yes, pls. mention the details and attached copies of relevant documents
24	In case Applicant firm is nominating any EXCLUSIVE distributor then give details. If you are not nominating any distributor, Write “NA” - Not Applicable Supply through (Direct/Dealer)..... with complete contact details ( At best 2 dealers for big companies like Sigma, Thermo, Invitrogen etc. refer point no. 11 of the Terms & Conditions/ <b>P-7</b> ) (Phone & email ID must) If having different dealers for different groups/brands/Price Lists of items, mentioned clearly that: - From Page no..... to Page No..... for Dealer A From Page no..... to Page No..... for Dealer B Price List (Name) for Dealer A Price List (Name) for Dealer B..... Like wise	NO ( )  Details of Distributor for BRIC-ILS (Without authorization certificate your application will be rejected) Name of the Distributor:- Address :- Contact No :- E mail Id:-

25	If dealer, then tender specific authorization letter from manufacturer as per <b>annexure V</b> attached	Yes/No (if no tender will be rejected)
26	Trade Discount %from manufacturer on the catalogue price (must be stated). <b>Prices Given in Price list are final and no other charges (Except GST &amp; Govt duty ) like Dry ice, P&amp;F, freight for transportation is chargeable separately irrespective of order value. There will not be any up-ward revision in Prices during the Rate Contract Period. No any other Government institution/department is offered higher discount than this. If agree then only submit ARC tender.</b>	Yes/No: If Yes then -----%(.....) ( put both in numeric & words) exclusive of Customs duty/ GST etc
27	Any further additional discount% from exclusive authorized dealer (must be stated)	Yes/No: If Yes then -----%(.....) ( put both in numeric & words) exclusive of Customs duty/ GST etc
28	If the item is imported and is from a country sharing land border with India then please submit registration certificate details like no. , date, validity etc.	Yes/ No: If yes then Registration No.: Date: Validity:
29	Are you a MSE registered firm for the item(s) under procurement? If yes then please furnish details of the certificate, date and validity along with copy of the same.	Yes/ No: If yes then Registration No.: Date: Validity:
30a	Do you intend to opt for the purchase preference policies of Government of India as applicable by “Make in India (MII)” order/circular? If so , write Yes	
30b	Do you intend to opt for the purchase policies of the Govt. of India as applicable to MSE firms in this tender? If so , write Yes	
31	Weather the bidder intends to claim the benefit of purchase preference in under the MSEs policy and Make in India Policy of the Govt. of India with reference to point no. 28, 29 &30 above. If yes, please specifically indicate your status as the bidder under one of the following category in term of Govt. of India, Ministry of Finanace , Departmemnt of Expenditure OM No. F.1/4/2021-PPD dated 18.05.2023  i) MSE Class-1 local supplier, or ii) MSE but non-Class-1 local supplier, or iii) Non -MSE but Class-1 local supplier, or iv) Non-MSE non-Class-1 local supplier, or  (Delete/ strike out whichever not applicable. Please attach related supporting documents for claiming any of the above failing which BRIC-ILS will not be responsible for inadvertent non-extension of eligible benefit)	
32	Price List / Catalogue details submitted	Yes/No  Year of Price list/ catalogue :
33	If the current year, final Price list / catalogue is <b>Not Submitted</b> , write Reason:-for not submitting the latest Price list/ catalogue -	<b>Reason :-</b> ( ) under printing / ( ) not ready / ( ) will not be printed / ( )Other reason  Reason in detail :-

34	If you are not submitting current valid Price List / Catalogue with your application and if reason for the same is not mentioned above, then your application will be rejected. If the new/ current Price list/ Catalogue is under printing, not ready, cannot be printed, then firms are informed to submit the last latest available Price list/ catalogue along with ARC form with the following undertaking.
----	--

**UNDERTAKING TO BE SUBMITTED BY THE FIRM IF CURRENT PRICE LIST IS NOT SUBMITTED**

My firm is not able to submit the current price list as per reason mention above. I am submitting my old price List printed in/for year-----valid for this rate contract 2026-27 till 6 Months from issue of rate contract OR submission of my New / current Price list/ Catalogue for 2026-27 whichever is earlier in case of my ARC is accepted. If my firms fails to submit the new Price List / Catalogue of 2026-27 within 6 Months from the issue date of RC , then these old Price List / Catalogue submitted along with this application as mentioned herewith will be valid / in force till the end of RC contract period.

- A. We hereby undertake that, in the event of acceptance of our bid, the supply of Goods/Services shall be made as stipulated in our pricelist and that we shall perform all the incidental services.
- B. The prices quoted are inclusive of all charges net for Free delivery at BRIC-ILS.
- C. We agree to abide by our offer for a period of 120 days from the date fixed for opening of the bid documents and that we shall remain bound by communication of acceptance within that time.

**Certified that bidder is:**

A sole proprietorship firm and the person signing the bid document is the sole proprietor/constituted attorney of sole proprietor.

(OR)

A partnership firm, and the person signing the bid document is a partner of the firma and he has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement / by virtue of general power of attorney.

(OR)

A company and the person signing the bid document is the constituted attorney.

(Note: Delete whatever is not applicable. All corrections / deletions should invariably be duly attested by the person authorized to sign the bid document.)

We do hereby undertake that, until a format notification of award, this bid, together with your written acceptance thereof, shall constitute a binding contract between us.

**I/We \_\_\_\_\_ have read all the points, entire terms and conditions of this tender document and we are fully agreeable to the terms and conditions mentioned herein.**

Please put TICK mark (✓) in correct place.

(Signature of the Competent Authority having the power of attorney to sign)

Name:

Designation:

Complete address of the Manufacturing Firm:

Telephone No.:

E-mail:

Company Seal

Dated :

Place:

**CHAPTER 4: STANDARD FORMS**

**(Form-1)**

**READ THE FOLLOWING AND SUBMIT THIS FORM ALONG WITH THIS APPLICATION.**

**(To be submitted by the bidders in their original letter pad)**

**BID COVERING LETTER ( BRIC-ILS NIT No.: ILS-15011/1/2026-S&P/ ARC-1, Dated: 29.04.2026)**

To,

The Director,  
BRIC-Institute of Life Sciences, Bhubaneswar  
Nalco Square,  
Bhubaneswar – 751 023

Sir,

I/We, the undersigned, declare that:

I/We have examined and have no reservations to the Bidding Documents, ARC FORM including addendum (if any). We offer to supply in conformity with the Bidding Documents and in accordance with the condition of contact , specified in the tender document.

**TOTAL NO OF RC CATEGORY APPLIED =**

**RC CODE NO =**

**AMOUNT OF DD AND DETAILS OF DD =**

I/We, the undersigned have read the entire terms and conditions of this Tender document and we are fully agreeable to the terms and conditions mentioned herein.

(Signature of the Competent Authority  
having the power of attorney to sign)  
Name:  
Designation:  
Complete address of the Manufacturing Firm:  
Telephone No.:  
E-mail:

Dated :  
Place:

(To be submitted by the bidders in their original letter pad)

(Form-2)

( BRIC-ILS NIT No.: ILS-15011/1/2026-S&P/ ARC-1, Dated: 29.04.2026)

To,

The Director,  
BRIC-Institute of Life Sciences, Bhubaneswar  
Nalco Square,  
Bhubaneswar – 751 023

**DISCOUNT OFFERED FOR RATE CONTRACT**

SN	RC Code	RC Category	Name of Brand/ make/mfg. (if any)  (Attach Authorisation certificate for each brand/ make)	PRICE LIST Catalogue/ Pen drive <u>YEAR:</u>	Manufacturer Trade Discount %	Dealer Trade Discount over and above manufacturer discount (if any) %	Final Total Discount%	GST Rate / Any other Govt. duty / taxes
1								
2								
3								
4								
5								
6								

**(For each Make /Manufacture / Principals, please mention each discount separately.  
You can enrolled any brand/make in one RC category ,if you have valid exclusive  
authorization from company)**

**PRICE RESONABILITY CERTIFICATE / FALL CLAUSE CERTIFICATE**

**(DECLARATION BY BIDDER)**

**(To be submitted by the bidders in their original letter pad)**

**( BRIC-ILS NIT No.: ILS-15011/1/2026-S&P/ ARC-1, Dated: 29.04.2026)**

**(Form-3)**

**I/We the following undersigned on behalf of my Firm have read the entire terms and conditions of this Tender document and we are fully agreeable to the terms and conditions mentioned herein.**

- We hereby declare that all the particulars given in this application are true, complete to the best of our knowledge and belief and we will produce all the relevant documents promptly, if necessary or as and when asked for by the BRIC-ILS. In the event of any information being found false or incorrect or ineligibility being detected even after the approval of Rate Contract, our contract may be cancelled and all our claims may be forfeited by the BRIC-ILS.
- We certify that the discount offered to BRIC-ILS under the Rate Contract is not less than the rate of discount offered by us to any other Government Organisation/ Institute or any other party. The Prices quoted by us is not higher than the Net Dealer Price (NDP) for the stores and the same is not higher than the price usually charged by us for stores of the same nature, class or description to any other purchaser.
- The price charged for the stores supplied under the contract by us shall in no event exceed the lowest price at which we sell the stores of identical description to any other person during the period till performance of all supply orders placed during the currency of the contract is completed. If at any time during the period we reduce the sale price of such stores or sell such stores to any other person including his dealers at a price lower than the price chargeable under the contract, he shall forthwith notify such reduction or sale to the purchaser and the price payable under the contract for these items of stores supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced.
- The discount offered is not less than the discount offered to any other Government Institutions/agencies/Private Parties/Customers etc.
- If it is discovered that we have contravened the above conditions, than without prejudice to any other action which might be taken against us, it shall be lawful for the purchaser to (a) revise the price at any stage so as to bring it in conformity or (b) to terminate the contract and purchase the items of stores at the risk and cost to us and loss recovered from the vendor
- We also declare that we will not sell our products at a lesser price to other parties than those given to you and in the event of happening of such situation, we will be bound to refund the difference and our enlistment may be cancelled at the discretion of the BRIC-ILS.
- We also undertake that all the terms such as Product Range, Price, discount, Delivery/other charges, Terms of Payment and also the name/s of the Distributor will remain unchanged during the period and no alteration will be done without your official approval. However, we will promptly change our Distributor/Supplier if a request/complaint is received from your end with regard to this effect due to any reason.
- During the tenure of the Rate Contract, the benefits of any promotional offers by the manufacturers will also be passed on to BRIC-ILS, Bhubaneswar.

**The decision of competent authority of BRIC-ILS with respect to this Tender-Result will be fully agreeable and binding on us.**

(Signature of the Competent Authority having the power of attorney to sign)

Name:

Designation:

Complete address of the Manufacturing Firm:

Telephone No.:

E-mail:

Date:

Place:

Price list to be submitted in the following excel format (form-4)

Sr. No	Product Number, Upto 100 Character	Product Description, Upto 3000 Character	List Price	Discount Price	Unit of measurement	HSN CODE	GST

**NON BLACKLISTING CERTIFICATE**

(To be submitted on the on the Letter Head of the Bidder)

**( BRIC-ILS NIT No.: ILS-15011/1/2026-S&P/ ARC-1, Dated: 29.04.2026)**

I/We hereby certify that the firm has not been ever blacklisted/debarred by any Central/ State Government / Public Undertaking / Institute on any account.

I/We also certify that the information given in bid is true and correct in all aspects and in any case at a later date it is found that any details provided are false and incorrect, contract given to the concern firm or participation may be summarily terminated at any stage, the firm will be blacklisted and BRIC-ILS, Bhubaneswar may imposed any action as per NIT rules.

**Authorized Signatory of Bidder:**  
**Seal of the Firm**  
Telephone No.:  
E-mail:

Date :  
Place :

**Certificate for Local Content under PPP for Make in India****(On the Letter Head of the Bidder)****( BRIC-ILS NIT No.: ILS-15011/1/2026-S&P/ ARC-1, Dated: 29.04.2026)**

As per the Government Public Procurement Order No. P-45021/102/2019-(BEII)E-29930 dated 26.11.2020 and OM P-45021/102/2019-PP (BE-II)-Be- Part- (1) (E-50310) dated 04.03.2021 of Ministry of Commerce and Industry, Department of Promotion of Industry and Internal Trade, it is clarified that bidders offering imported products will fall under the category of Non-Local Suppliers, They cannot claim themselves as Class-I Local supplier/Class-II Local Supplier by claiming the services such as transportation, insurances, installation, commissioning, training and after sales services support like AMC, CMC etc as a local value addition.,

The local content for all inputs which constitute the said item/service/work has been verified by me and I hereby Certify that we M/s \_\_\_\_\_ (Name of the manufacturer) are local supplier meeting the requirement of minimum local content as defined in above orders.

Following details are as follows:-

Tick (√) and Fill he Appropriate Category	
<input type="checkbox"/>	I/We _____ (Name of the Supplier) here by confirm in respect of Quoted items that Local Content is equal to or more than 50% and come under “ <b>Class-I Local Supplier</b> ” Category.
<input type="checkbox"/>	I/We _____ (Name of the Supplier) here by confirm in respect of Quoted items that Local Content is equal to or more than 20% and come under “ <b>Class-II Local Supplier</b> ” Category.

- **The Details of locations at which local value addition is made and the proportionate value of Local content in percentage.**

We also understand, false declaration will be in breach of the Code of Integrity under Rule 175 (1) (i) (h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

**Authorized Signatory of Bidder**

**Date:**

**Seal of the Firm**

**Note:**

In case of Indian Agents of the Overseas supplier/ OEM have quoted against the Tender, both the Indian Agent and their Principals should submit the above mentioned certificate.

**Certificate Regarding Procurement from a bidder of a country which shares a land border with India**  
**(On the Letter Head of the Bidder)**

**( BRIC-ILS NIT No.: ILS-15011/1/2026-S&P/ ARC-1, Dated: 29.04.2026)**

“We have read the clauses regarding restrictions on procurement from a bidder of a country which shares a land border with India, as per Office Memorandums issued by Department of Expenditure, PPD, Ministry of Finance, under F. No. 6/18/2019-PPD and we hereby certify that our firm is not from such a country and is eligible to be considered”

Or

However if any bidder falls in the category of bidders as indicated in the Definitions clause at Cl. No.6,7,8,9,and 10 of Oder (F.NO. 6/18/2019-PPD, Public Procurement no. 1) Dt. 23-07-2020, should submit the certificate as under: “We have read the clauses regarding restrictions on procurement from a bidder of a country which shares a land border with India as per Office Memorandums issued by Department of Expenditure, PPD, Ministry of Finance, under F. No. 6/18/2019-PPD and we hereby certify that our firm is from such a country and has been registered with Competent Authority (Specified in Annexure-I of Order (F.No. 6/18/2019-PPD, Public Procurement no. 1) dated 23.07.2020 and further certify that our firm fulfills all requirements in this regard and is eligible to be considered. The evidence of valid registration by the Competent Authority is attached herewith.”

**Authorized Signatory of Bidder**

**Date:**

**Seal of the Firm**

**Note:**

- Choose any one of the above mentioned conditions, whichever is applicable.
- In case of Indian Agents of the overseas supplier/OEM have quoted against the Tender, both the Indian Agent and their Principals should submit the above mentioned certificate.

**MANUFACTURERS' AUTHORIZATION FORM**

**(On the Letter Head of the Bidder)**

**(This form /letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. Without valid authorization, the application will be rejected)**

**( BRIC-ILS NIT No.: ILS-15011/1/2026-S&P/ ARC-1, Dated: 29.04.2026)**

The Director,  
BRIC-Institute of Life Sciences, Bhubaneswar Nalco  
Square,  
Bhubaneswar – 751 023

**WHEREAS**

We..... (insert complete name of Manufacturer), who are official manufacturers of .....(insert category of goods manufactured & ARC category), having factories at .....(insert full address of Manufacturer’s factories), do hereby authorize .....(insert complete name & address of Bidder) to submit a bid the purpose of which is to provide the Goods, manufactured by us (insert the category of Goods), and to subsequently negotiate to sign the Contract.

We further confirm that no supplier or firm or individual other than M/s..... (name of the above agent) is authorized to submit a tender, process the same further and enter into a Rate Contract with you against your requirement as contained in the above referred Quotation Form for the above items manufactured by us.

We also hereby confirm that we would be responsible for the satisfactory execution of supply contract placed on the authorized agent. We also confirm that the price quoted by our agent shall not exceed than that which we would have quoted directly

We hereby confirm that we shall be solely and fully responsible in case of discrepancy with regard to quality, quantity, Packages or defects at the time of supply/usage. In such cases we shall provide free replacement immediately.

Duly authorized to sign this Authorization on behalf of: .....(insert complete name of Bidder)

(Signature of the Competent Authority having the power of attorney to sign)

Name:

Designation:

Complete address of the Manufacturing Firm:

Telephone No.:

E-mail:

Company Seal

**Date:**

**Place:**

# ACCEPTANCE OF TERMS & CONDITIONS OF TENDER FORM

(On the Letter Head of the Bidder)

( BRIC-ILS NIT No.: ILS-15011/1/2026-S&P/ ARC-1, Dated: 29.04.2026)

To,

The Director,  
BRIC-Institute of Life Sciences, Bhubaneswar Nalco  
Square,  
Bhubaneswar – 751 023

## Sub.: Acceptance of Terms & Conditions of Tender

Tender Reference No. \_\_\_\_\_

Name of Tender: \_\_\_\_\_

Dear Sir,

1. I/We have downloaded/obtained the tender document(s) for the above mentioned tender from the website (s) namely: \_\_\_\_\_
2. I/we hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to page No. \_\_\_\_\_ (including all documents like annexure(s), schedule(s) etc, which form part of the contract agreement and I/we shall abide hereby the terms/conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/organization too has also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality/entirety.
5. I/We do hereby declare that our firm has not been blacklisted/debarred by any Govt. department/Public Sector Undertaking.
6. I/We certify that all information furnished by our firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposited, absolutely

Yours faithfully,

(Signature of the Bidder with official seal)

Dated:

Place:

**Format for declaration by the Bidder for Code of Integrity & conflict of interest**  
**(On the Letter Head of the Bidder)**

( BRIC-ILS NIT No.: ILS-15011/1/2026-S&P/ ARC-1, Dated: 29.04.2026)

To,

The Director,  
BRIC-Institute of Life Sciences, Bhubaneswar  
Nalco Square,  
Bhubaneswar – 751 023

Sir,

With reference to your above ARC tender, I/We hereby declare that we shall abide by the Code of Integrity for Public Procurement as mentioned in this Tender document and have no conflict of interest.

The details of any previous transgressions of the code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity are as under:

- a
- b
- c

We undertake that we shall be liable for any punitive action in case of transgression/ contravention of this code.

Thanking you,

Yours sincerely,

Signature

(Name of the Authorized Signatory)

Company Seal

Dated:

Place:

**Bid-Security Declaration**  
**(On the Letter Head of the Bidder)**

( BRIC-ILS NIT No.: ILS-15011/1/2026-S&P/ ARC-1, Dated: 29.04.2026)

To,

The Director,  
BRIC-Institute of Life Sciences, Bhubaneswar Nalco  
Square,  
Bhubaneswar – 751 023

I/We, The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We, accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification, if I am/we are in a breach of any obligation(s) under the bid conditions, because I/We, have withdrawn/modified/amended, impairs or derogates from the tender, my/our bid during the period of bid validity specified in the form of bid; or having been notified of the acceptance of our Bid by the purchaser during the period of bid validity

- (i) fail or reuse to execute the contract, if required, or
- (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I /We is/are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration).

Name: (insert complete name of person signing the Bid Securing Declaration)

Signature

(Name of the Authorized Signatory)

Dated:

Place:

Company Seal

**(Note:** In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid. The joint venture shall be formed before the date of publication of the bid)

**Format for undertaking by the bidder that the product offered are not available on GeM**  
**(On the Letter Head of the Bidder)**

( BRIC-ILS NIT No.: ILS-15011/1/2026-S&P/ ARC-1, Dated: 29.04.2026)

To,

The Director,  
BRIC-Institute of Life Sciences,  
Bhubaneswar Nalco Square,  
Bhubaneswar – 751 023

Sir,

With reference to your above NIT for ARC, I/We have read the clause regarding restrictions on procurement of items which are available on GeM Portal. I hereby certify that the items mentioned in Catalogue are currently not available on GeM. If any product of the catalogue will be offered on GeM portal at any point of time subsequent to issue the ARC order same may be brought into the notice of BRIC-ILS, Bhubaneswar immediately to procure the same through GeM, if so required by your Institute.

I /we undertake that we shall be liable for any punitive action in case of transgression/ contravention of said undertaking

Thanking you,

Yours sincerely,

Signature

(Name of the Authorized Signatory)

Dated:

Place:

Company Seal