

NOTICE INVITING TENDER

NIT NO.ILS-13011/20/ELECT-ILS, I/6273/2025, Dated 30.11.2025

**Institute of Life Sciences,
Bhubaneswar**

Sealed Tenders (02 bid systems) are invited for the following Goods / Services from Authorized Service Provider having requisite authorisation / credential for similar nature of works at Institute of Life Sciences, Bhubaneswar, located at Chandrasekharapur, Bhubaneswar, Odisha, 751023.

Bid documents can be downloaded from the ILS website (www.ils.res.in) and submitted at the Institute with relevant documents before the last date.

Sl. No.	Name of Work	Estimated Cost In INR	EMD in INR
1	Renovation / Modification to existing Duct laid from AHU/2 of Auditorium Building by providing additional duct lines to the stage and front line to enhance the ventilation and cooling efficiency. EMD: DD in favour of Institute of Life Sciences-DBT, Payable at Bhubaneswar.	1,80,000	3600/- (Exempted for MSME Category)

Bidders are requested to visit site for inspection before bidding on their own cost.

For any clarification / information the bidders may contact Administrative Officer / Assistant Engineer (E) ILS, Bhubaneswar Email: ao@ils.res.in

Important Date:

1. Opening date of Tender: **31.12.2025 at 14.00 Hrs**
2. Closing Date of submission of Bids **14.01.2026 at 14.00 Hrs.**
3. Opening of Technical Bids: **15.01.2025 at 11.00 Hrs.**
4. Opening of Financial Bids: Will be Intimated
5. Validity of Tender shall be **03 months** with effect from published date.

NB: The Authority of Institute or any other persons (s) authorized by him / her on his / her behalf reserves the right to accept any, full or in part, or reject any or all the tenders without assigning any reasons thereof and no correspondence in the respect will be entertained.

Administrative Officer

ANNEXURE-I

SCOPE of Work

1. Dismantling of Existing Duct, False Ceiling tiles and grids as required and reassembling them in their original position after completion of works.
2. Fabricating at site GSS sheet metal rectangular ducting with hangers, support, jointing, elbows, slitter damper valves and gasket etc as per drawing.
3. Fixing of insulation nitrile rubber by applying suitable adhesive over Ducts as required.

GENERAL TERMS & CONDITIONS

1. Bidder should possess valid authorization / Registration for executing of Services as per Govt. Guide line
2. Past Project Experience: 03 years (2022-23, 2023-24, 2024-25), Completion Certificate shall be submitted or Bid shall not be considered.
 - a. Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:
 - b. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed
 - c. Execution certificate by client with contract value.
 - d. Any other document in support of contract execution like Third Party Inspection release note, etc. Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:
 - e. Contract copies along with Invoice(s) with self-certification by the bidder that service against the invoices has been executed.
3. Security Deposit shall **be 5% of Contract Value** (Offer Price) and will be released after completion of Defect Liability period (**12 months**) and no interest shall be claimed against the Security Deposit (SD may be in terms of Bank Guarantee and other form as per applicable in Govt. / Autonomous Organization)
4. Service provider should have valid certifications like ISO 9001, Environmental Management systems (ISO 14001) and occupational Health & Safety Advisory Services (ISO 18001) as applicable.
5. Sales, Service & Support: (AVAILABILITY OF OFFICE OF SERVICE PROVIDER):
An office of the Service Provider must be located in the Consignee's location, Bhubaneswar, Odisha. Documentary evidence to be submitted.
6. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
7. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
8. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub- contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

Annual Turnover for Similar nature of Supply shall be Rs.6 Lakh in single work or 3 Lakh in multiple works in a calendar year within 3 years from the date of NIT publication.

9. The rate quoted shall be final and **inclusive of applicable Taxes**, which may be claimed as per Govt. Guide line and as per existing laws.

10. Mode of Payment: After completion of works with all respect excluding Security Deposit.

11. For any deficiency an amount proportionate to the rates quoted by the service provider in his price bid / agreed amount shall be deducted from the bill to be paid against supply. The decision of Engineer in Charge / Competent authority of ILS shall be final in this regard.

12. Income Tax & other statutory taxes if applicable shall be recovered from the bill as per existing Laws.

13. When Contract can be rescinded: The Employer / Director ILS may without prejudice to his or any other rights or remedy against the Service Provider / Vendor in respect of any delay, inferior Services, any claims for damage and /or any other provisions of this contract or otherwise, and whether the date for completion has or has not elapsed, by notice in writing absolutely rescinded the contract in any of these cases.

- a. If the Service Provider / Vendor has abandoned the contract
- b. If the Service Provider / Vendor has without reasonable excuse failed to supply at ILS site.
- c. If the Service Provider / Vendor persistently neglects to carry out his obligation under the contract and / or commits default in complying with any of the terms and conditions of the contract and does not remedy it or take effective steps to remedy it within 7 (Seven) days after a notice in writing is given to him in that behalf by the Director, ILS.

14. No compensation for market escalation shall be claimed.

15. Settlement of Disputes & Arbitration: in the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such disputes or differences shall in the first instance be sought to be resolved amicably by mutual consultation with Director, ILS, failing which they shall be referred by either party to the Civil modification & Building repair committee (CMBRC) of ILS for settlement. The decision of the CMBRC of ILS shall be final & binding on both parties.

ANNEXURE-II

Letter of Unconditional acceptance of Bid Conditions

NIQ No.

Date:

To,
The Director,
Institute of Life Sciences,
Nalco Square, Bhubaneswar
Odisha - 751023

Sub: Unconditional Acceptance of Bid Conditions.

Sir,
I/We have read and examined all the conditions in the bid documents for the subject work and we hereby unconditionally accept the bid conditions entirely for the said works.
I/We hereby submit our Bid and undertake to keep it valid for a period of three months from the date of opening of Technical Bid.
I/We undertake to execute the above items strictly in accordance with the requirements and particulars / specifications stipulated in the Bid documents.
I/We hereby further undertake that during the said period:
I/We shall not vary / alter or revoke my / our bid during the validity period of Bid
I/We have quoted for the complete scope of the said work.
I/We undertake to abide by the terms and conditions as stipulated in ILS bid documents and as amended thereafter.
I/We have not enclosed any condition / deviation to conditions of Bid documents.
I/We agree that in case of any condition is found to be quoted by us, my / our bid will be rejected.
This undertaking is in consideration of ILS agreeing to open my bid, considering and evaluating the same for the purpose of award of supply order in terms of provisions of Bid documents.

Signature of Authorized Representative of Bidder-----

Designation-----

Date

Bidder Stamp

ANNEXURE-III

BIDDER DETAIL

1. Name of the Bidder:
2. Address of the Bidder:
3. Details of EMD / Under taking:
4. Tax Registration enclosed proof:
5. Experience Detail:

Parties	Nature of Job	Date From To

This is to certify that the information furnished is true and correct. I / We also certify that I / we have carefully read and understood the terms and conditions of the tender document and undertake to abide by them in the event of being given in the contract.

Date:

Signature

Place:

Seal

Annexure-IV
Bill of Quantities

Sl. No.	Description of Items	Qty.	Rate INR	Amount INR
1	Dismantling of existing ducts, false ceiling tiles, and grids, as required, and reassembling them in their original position after completion of the Duct works. (I-e Connected corridor, dampers, and civil works for making entry point to Auditorium, etc., as required for the execution of work Including tools, tackles, and fixing additional ladders for varying heights, etc.,)	Job-01		
2	Supply, Installation, balancing, and commissioning of fabricated at site GSS Sheet metal rectangular ducting with hangers, Support, Jointing, elbows, splitter, damper, valves, and Gasket, etc., complete with all respect as per direction of Engineer in Charge			
2.i	Thickness of sheet 0.61mm /24 Gauge Duct Size 12" x 8" - Supply Line	Sq. ft		
2.ii	Thickness of sheet 0.61/24 Gauge Duct Size 6" x 6" - Return Line	Sq. ft.		
3	Supplying, laying, fixing, testing & commissioning of the following thickness closed cell elastomeric (Aluminum foil over) nitrile rubber of Class "O" applied by suitable adhesive as per specifications and as required in all respects			
3.i	25mm	Sq. ft.		
		Sub		
		GST		
		TOTAL		

(Rupees -----)

Date:
Signature
Place:
Seal