



INSTITUTE OF LIFE SCIENCES

(An Autonomous Institute under the Dept. of Biotechnology, Ministry of Science & Technology, Govt. of India)
NALCO Square, Bhubaneswar 751023, India

Advt. No. 13/2019

Date: 30.10.2019

Institute of Life Sciences (ILS), Bhubaneswar, an autonomous institute of the Department of Biotechnology, Ministry of Science & Technology, Government of India invites applications from Indian Nationals to join in the following position.

Name of the Post: Head, Bio-Incubation Centre

Essential Qualifications: Ph.D. in Life Science/Engineering/Technology or MBA from a reputed Indian/Foreign University/Institute.

Essential Experience: Minimum 05 years of total work experience which may include a combination of Entrepreneurship, Entrepreneurship Development, and Management, Engineering/Technology/Design/Research and Development.

Desirable:

1. Experience in entrepreneurship development/ management and/or association with some incubator/TBI.
2. Strong technical skills. Must be able to participate in discussions with incubate companies and provide feedback and direction.
3. Administrative and managerial skills. Must be able to motivate and work with a team consisting of people with different skill sets and backgrounds.
4. Strong English writing and presentation skills.
5. Ability to work independently and provide vision to the incubate companies as well as the incubation team.

Job Profile:

1. Responsible for managing the operations, planning, marketing and the development of the Technology Business Incubator, give it strategic direction, build and scale incubation programs, as well as collaborate with national and global organizations to employ best practices in order to make the TBI a hub for solving Scientific Research problems.
2. Overseeing the development of entrepreneurship program that involves seeking applications for potential start-ups, screening, and evaluation of qualified applications.
3. Working with the Internal and External committees to provide funding to entrepreneurs. Tracking all financial activities under this program including funding disbursement, milestone tracking, financial reporting, etc.
4. Conducting inspirational events and capacity building programs.

Salary: Rs. 50,000/- - Rs. 75,000/- (consolidated) based on qualification and experience.

Selection will be carried out through application screening, followed by an interview process.

Interested/eligible candidates may download application form from the institute website (www.ils.res.in) and apply along with self-attested copies of mark sheets and certificates, as well as copies of publications and Ph.D. thesis synopsis to the “**Director, Institute of Life Sciences, Nalco Square, Bhubaneswar-751023.**” Super-scribe the envelope with “**Application for the position of Head, Bio-Incubation Centre**”. Initial appointment will be for one year. No TA/DA will be paid for attending the interview. The decision of the institute Director regarding selection of candidates will be final and no further correspondence will be entertained in this regard.

1. **Last date for receiving application: 15.11.2019**
2. **Date of display of shortlisted candidates: 19.11.2019**

Note: All communication will be through e-mail. No separate call letter will be issued to the candidates.

Administrative Officer