



व जयते

AO
for n.a
R. Swarup



Dr. Renu Swarup
Director
Tel : 24360064; Fax : 24363018
E-mail : swarup@dbt.nic.in

No: BT/AB/03/02/2001-V

12th Mar. 2004

Dear Prof. Supakar,

The Byelaws for Administration and Management and the Leave and Medical rules approved by Governing Body, which were sent to DBT are being examined by the Department. In the meanwhile however the Institute may continue to follow the rules/regulations presently being adopted as per GB approval.

With regards,

Prof. P. C. Supakar
Institute of Life Science
Nalco Square
Bhubneshwar - 751023

भारत सरकार
विज्ञान और प्रौद्योगिकी मंत्रालय
बायोटेक्नोलॉजी विभाग

ब्लॉक-2, 7 वां तल, सी० जी० ओ० कम्प्लेक्स
लोदी रोड, नई दिल्ली-110003

GOVERNMENT OF INDIA
MINISTRY OF SCIENCE & TECHNOLOGY
DEPARTMENT OF BIOTECHNOLOGY
Block-2, (7th Floor) C. G. O. Complex
Lodi Road, New Delhi-110003

Yours sincerely,

(Renu Swarup)

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**Proceedings of the 3rd meeting of the Governing Body of the
Institute of Life Sciences, Bhubaneswar held on 23rd January,
2004 at 11.30 A.M. at Hotel Swosti Plaza, Bhubaneswar.**

The following members were present:

1.	Dr. (Mrs.) Manju Sharma, Secretary, DBT	-	Chairperson
2.	Prof. G. Padmanaban, Eminent Scientists	-	Member
3.	Dr. Renu Swarup, Director, DBT	-	Member
4.	Prof. B. K. Behura, Bhubaneswar	-	Member
5.	Dr. S. Pattanayak, New Delhi	-	Member
6.	Shri B. K. Mohanty, Bhubaneswar	-	Member
7.	Shri Ajai Rastogi, IAS, Commissioner-cum Secretary, S&T Dept., Govt. of Orissa	-	Member
8.	Shri Arun Kumar Samantaray, IAS Administrator, Utkal University	-	Member
9.	Dr. (Mrs.) Bijoya Mishra, Bhubaneswar	-	Member
10.	Prof. P. C. Supakar, ILS, Bhubaneswar	-	Member
11.	Shri U. N. Behera, IAS, Jt. Secy., DBT	-	Spl. Invitee
12.	Dr. K. Talukdar, Deputy Secretary(F), DBT	-	Spl. Invitee
13.	Dr. Satish K. Gupta, Director, ILS, Bhubaneswar	-	Member-Secretary

Shri Arun Sharma, JS & FA, S&T, Dr. G. Kaloo, Prof. N. K. Ganguly, Prof. A. K. Sharma, Prof. P. N. Tandon expressed their inability to attend the meeting because of prior commitment.

Item No. 1: Welcome by the Director, ILS.

The Director, ILS in his welcome address expressed thanks to the Chairperson and the Members of the Governing Body for their continued advice support and guidance.

Item No. 2: Remarks by the Chairperson, Governing Body.

The Chairperson gave a brief back ground regarding ILS and the research activities of the Institute. She said that the ILS is developing as a "Centre of Excellence". This effort needs to be accelerated on all fronts. The Chairperson also welcomed the new member, Dr. (Mrs.) Bijoya Mishra of the Governing Body.

**Item No. 3: Confirmation of the Proceedings of the 2nd meeting of Governing
Body of the Institute of Life Sciences, Bhubaneswar held on June
28, 2003.**

The Proceedings of the 2nd meeting of the Governing Body meeting of ILS held on June 28, 2003 were confirmed.

Item No. 4: Action Taken Report of the 2nd meeting of Governing Body of the Institute of Life Sciences, Bhubaneswar. 147

All the members were satisfied with the action taken on the proceedings of the 2nd Governing Body meeting. It was informed that Dr. S. K. Mishra has joined the Institute as a Reader recently and will develop research programmes in the areas of Molecular Biology of Cancer. It was desired that a copy of Scientific Advisory Committee documents and its recommendations may be circulated among all the members of the Governing Body. While confirming the Proceedings of the last Governing Body-meeting, the Chairperson informed that Prof. Asis Dutta and Prof. A. P. Dash have been invited as Adjunct Faculties as per the recommendation of the GB considering their vast experiences. Prof. A.P. Dash's guidance in malaria research will be of great help to the institute; Prof. Datta must be consulted for plant and environment related activities.

Item No. 5: Progress of Institute's Scientific Activities by the Director, ILS.

The Director, ILS made a brief presentation about the scientific progress of the Institute. He emphasized on the scientific achievements in the area of molecular biology of cancer, molecular biology of aging and age related diseases, bio-resource inventorization, utilisation, development and conservation and environmental biology. Chairperson expressed her concern about the less number of research publications. It was also emphasized that the scientists at the ILS should aim to publish their findings in high impact journals. Governing Body also expressed concern regarding the follow up action on the decisions of the SAC. None of the recommendations were implemented in their true spirit. It was suggested that in future action taken on each recommendation of the SAC should be presented under this item.

Item No. 6: Approval of Revised Institute of Life Sciences Leave Rules.

The Governing Body considered the minor modifications/corrections made against Clause No.6, 12 and 23 of the Institute of Life Sciences (Leave) Rules. Under Clause No.6, second paragraph, the Committee recommends that the sentence "The Director or any member of ----- as part of casual leave" should be retained in the revised leave rules. The modification suggested in Clause 12 and 23 were approved.

Item No. 7: Adoption of Bye-Laws of Institute of Life Sciences.

The Governing Body considered the revised draft Bye-Laws of the Institute of Life Sciences. Chairperson, Governing Body in her remarks stated that the revised draft Bye-Laws should be sent to the Department of Biotechnology, Govt. of India for administrative clearance and DBT will give the clearance of the same by 20th February, 2004 after which the same will be circulated to all the members of the Governing Body.

Item No. 8: Adoption of Medical Attendance Rules for Institute of Life Sciences Employees.

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Governing Body approved the Medical Attendance Rules of the Institute of Life Sciences and added that:

- a) The dependant unmarried sister and dependant widow sister of the employees of the ILS should be included under the term 'Family' as defined under the Medical Attendance Rules of the ILS in Clause No.3.
- b) Director, Institute of Life Sciences can use his/her discretion to waive-off the restriction imposed under Clause No. 5 of the said rule for the specified diseases as defined under the Govt. of India Rules such as heart and kidney problem, cancer, major accident etc.

Item No. 9: Approval of the Rules relating to Lease Accommodation to the Director, Faculty, Scholars and Employees.

Governing Body approved the Lease accommodation for the Director and Faculty Members of the Institute. Institute should take houses on lease and provide the accommodation to the interested Faculty Members and the licence fee should be deducted from their monthly salary as per Central Govt. norms. However, the cost of lease accommodation for the concerned Faculty, except Director, should not exceed 30% of the basic pay.

Governing Body also strongly recommended that expeditious steps should be taken by the Institute to construct hostel accommodation for the Research Scholars, Project Associates and Trainee on a priority basis.

Item No.10: Information on the modification of the existing building of the Institute.

The Governing Body noted the work of modifications/construction of research block and supply & installation of 500 KVA Transformer at Institute of Life Sciences which was awarded to M/s. Orissa Industrial Infrastructure Development Corporation Limited (IDCO), a Govt. of Orissa undertaking. Dr.(Mrs.) Manju Sharma, Chairperson, Governing Body, ILS and Dr. G. Padmanaban, Chairman, Scientific Advisory Committee, ILS inaugurated the Research Extension Wing on January 23, 2004.

Item No. 11: Proposal for construction of Animal House and Green House in the Campus of ILS.

The Governing Body approved the construction of a Animal House, Glass House and Insectory in the Campus of ILS from the core grant of the Institute fund looking into the essentiality for the research work. The work can be awarded for execution to any of the Govt. (Central/State Govt.) Organisation / Undertaking.

(10/5)

Item No.12: Proposal for appointment of a Consultant to assist Govt. of Orissa for implementation of Biotechnology Programmes.

Looking into the financial and other implications for appointing a Consultant to assist Govt. of Orissa for implementation of Biotechnology Programmes, the proposal did not find support in Governing Body. However, Governing Body reiterated that Institute of Life Sciences will continue to act as the nodal agency for the State of Orissa with regard to implementation of Biotechnology Programmes in the State. The Director, Institute of Life Sciences will continue to be the Member-Secretary for the State Biotechnology Board, State Level Implementation Committee & Vision Group and provide all technical advice as related to implementation of biotechnology programmes in the State of Orissa.

Item No. 13: Approval of the Proceedings of the 2nd Scientific Advisory Committee Meeting.

The Governing Body desired that the Proceedings of the 2nd Scientific Advisory Committee held on January 22, 2004 should be circulated to all the Governing Body members after approval from the Chairman, Scientific Advisory Committee.

Item No. 14: Approval of Vision Document for Institute of Life Sciences.

Discussion on the prepared Vision Document of the Institute of Life Sciences upto the year 2010 was deferred for a later stage.

Item No. 15: Ratification of additional increments in favour of Prof. P.C. Supakar, ILS.

This agenda item was withdrawn as per the Proceedings of 2nd meeting of the Finance Committee of the Institute of Life Sciences, Bhubaneswar held on 19th January, 2004 at New Delhi. This was also withdrawn at this meeting and the Governing Body decided that the additional four increments in favour of Prof. P. C. Supakar, ILS should be given by the Director as per the rules provided.

Item No. 16: Any other items with permission of Chair.

(i) The letter dated 21.01.2004 of Dr. B. P. Shaw addressed to Director with respect to the salary arrears in lieu of UGC scale was discussed and the Members expressed their dissatisfaction on the language of the letter. ILS has already raised this issue with Commissioner-cum-Secretary, Department of Science and Technology, Govt. of Orissa. Governing Body noted that the matter of providing arrears to the Faculty of ILS prior to take over by the DBT is under consideration of the State Govt. However, the Governing Body desired that an explanation from Dr. B. P. Shaw may be obtained for writing this letter as per the provisions specified under the Conduct Rule.

The composition of the Finance Committee was reexamined and following composition was agreed.

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JS & FA, DBT	-	Chairman
Director, ILS	-	Member
DBT, Nodal Officer	-	Member
Prof. PC. Supakar	-	Member
Admin. & Accounts Officer, ILS	-	Member Secretary

Item No. 17: Vote of thanks.

The Chairperson expressed her appreciation to Dr. Satish K. Gupta, Director, ILS for his contribution in furthering the development of the Institute in terms of scientific outputs and infrastructure development in his short span.

The members of the Governing Body expressed their gratitude to Dr. (Mrs.) Manju Sharma, Chairperson, Governing Body for her continuing encouragement, support and advice which has helped the Institute to acquire its present status.

The meeting ended with a vote of thanks by the Director of Institute of Life Sciences, Bhubaneswar.