



# जीव विज्ञान संस्थान INSTITUTE OF LIFE SCIENCES

(An Autonomous Institute of the Department of Biotechnology, Govt. of India)

No.VIII-85-MF/2012-13/ 2743 / ILS

Date: 08.12.2014

## NOTICE INVITING QUOTATION

Sealed quotations are invited from established agencies engaged in rendering **solid waste collection & disposal services** at ILS office complex, Nalcosquare, Chandrasekharpur, Bhubaneswar with contract period as 12 months for the works. The quotation papers are available in the website of the Institute at [www.ils.res.in](http://www.ils.res.in). Interested agencies may download the quotation papers, complete the same and send the same to the undersigned along with **EMD for Rs. 6000.00**. The EMD shall be in the form of **Demand Draft in favour of Director, Institute of Life Sciences**, as so to reach the undersigned on or before **22.12.2014** up to 3.00 PM. The quotations will be opened on the same day at 3.30 PM in presence of the intending bidders or their authorized representatives. Quotations received after due date & time will not be entertained. Institute is not responsible for any postal delay. **Incomplete or conditional quotation** is liable for rejection. The authority reserves the right to reject any or all the quotations without assigning reasons thereof.

### Terms & Conditions:

1. **Storage of waste at source:** It is Mandatory that no waste shall be thrown on the streets, footpaths, and open spaces & drains etc.
2. Service to be provided daily, including on Sundays and Public Holidays without fail.
3. Prevent Burning of Waste by Sweepers within the campus or in public place
4. If the contractor is found guilty of misconduct in the performance of any job stated in the tender, he shall not be entitled to any payment in respect of that part of contract.
5. The agency will use closed bags / any suitable means filled with waste collected by the staff from the premises of ILS at pre- determined intervals and will transport the same in their vehicles.
6. The Agency shall give an undertaking that they will collect; transport and dispose of waste strictly as per the BMC guide lines.
7. That in case of unsatisfactory services, ILS reserves the right to terminate the agreement on the advice of concerned department. The decision of ILS in this regard will not be open to challenge by executing agency.
8. In case of failure in collecting the waste from ILS campus at regular intervals, agency will be liable to pay a penalty for that (absent) period on day basis of the monthly agreed amount , which will be deducted from the amount payable by ILS to them from the monthly bills.
9. **Mode of payment:** The amount agreed / offered will be paid on monthly basis after successful completion of services for the month. Income Tax, Sales Tax etc. shall be deducted from the payment to be made as per the existing law.
10. Agency has to submit the service report along with the bill duly signed by the competent authority.
11. That in case of any violations of the terms & conditions of the contract by the agency, the agreement may be terminated by issue of notice in writing one month in advance. In case of payment related disputes, the same may be settled by both the parties / Director.
12. That regarding the interpretation of any clause in this agreement, the decision of the Director, ILS shall be final and binding on the agency.

### Copy to:

1. Notice board
2. ILS, website.

  
Administrative Officer

The tenderer should submit the following documentary proof in support of his credential:

1. Completion certificate for similar works done from else office
2. Photo copies of their Registration Nos. / Licence no., Tin No. & Pan card etc.

**BILL OF QUANTITIES**

**Name of work:** Rendering solid waste collection & disposal services at Institute of Life Sciences, Bhubaneswar.

S.No.	Details of Services	Unit	Qty.	Rate (Rs.) in words & figures	Amount (Rs.)
1	Rendering solid waste collection & disposal services (Disposal of Garbage generated from ILS campus on regular basis)	Month	12 months		
	<b>Total</b>				
	<b>Rebate if any</b>				
	<b>Net total</b>				

Signature of the bidder

Seal