



जीव विज्ञान संस्थान INSTITUTE OF LIFE SCIENCES

(An Autonomous Institute of the Department of Biotechnology, Govt. of India)

NO. VIII- 130-MF/2015-16/2884/ ILS

Dated: 14.12.2018

NOTICE INVITING TENDERS

Sealed tenders in single bid system are invited from established agencies / contractors for the work "Repair and renovation of 5 no's of room at ground floor of Scholar's hostel." The representative of agencies/contractors should visit site before submission of NIT. Interested agencies /contractors may contact Administrative Officer by email (dpradhan@ils.res.in) for further clarification.

A brief terms & conditions, instructions to bidders, schedule of quantities and Annexures for submission of bids are enclosed. The agencies/contractors shall sign on every page of documents and submit the sealed envelope on or before last date mentioned below. The tender documents shall be downloaded from the following websites: [www.ils.res.in./www.CPP Portal](http://www.ils.res.in/) w.e.f 15.12.2018

A	Description of work	Repair and renovation of 5 no's of room at ground floor of Scholar's hostel
B	Estimated amount	Rs 1,34,820.00
C	Cost of EMD	Rs 2700.00
D	Opening date	26.12.2018 at 3.30 PM
E	Closing date	26.12.2018 up to 3.00 PM

Bids in the prescribed manner shall be submitted along with requisite Earnest Money (EMD) in shape of Demand Draft (DD) in favour of Director, Institute of Life Sciences, and Bhubaneswar by 15.00 Hrs. on before 26.12.2018 in the office of ILS & and will be opened at 1530 Hrs. on same day.

Tenders will be accepted only upon verification and fulfillment of the eligibility criteria mentioned above. the Institute is not bound to accept the lowest tender and reserves the right to partially accept or object any or all the tender(s) or part thereof, without assigning any reason.


A.O, ILS, BHUBANESWAR

For and on behalf of Director, ILS.

Copy to:

- 1) Notice board, ILS
- 2) Finance & Accounts Dept.
- 3) Mr. S .S.Mohanty for publication in the website of [www.ils.res.in./CPP portal](http://www.ils.res.in/).

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1. Envelop -1 -(EMD) This envelopes shall contain the EMD, the amount and the manner in which to be deposited as started in the tender notice and sealed.

2. Envelope-2 ---- Technical Bid:

This envelop shall contain the **technical bid** documents duly signed by the bidder in all pages shall include:

- i. List of similar works completed last 3 years, duly supported by completion certificate issued by the competent authority. Similar works mean one no. of **renovation / repairing of building work amounting maximum to Rs 1.00 lakhs.**
- ii. The completed tender paper along with valid registration certificate, valid GST registration certificate, PAN card & work completion certificate of renovation of green house with aforesaid work mentioned at (sl- i.)

3. Envelop-3----- PRICE BID

Price bids of only qualified bidders shall be opened on the date and time fixed for opening of Price-Bid and intimated to the bidders who meet the pre-qualifying criteria. .The tenderer whose Technical bid has not been found acceptable will be advised about this fact and asked to take back the earnest money and the unopened Financial bid.

The price bid should contain the following:-

- i) Price bid shall contain the item rates duly filled in **words and figures** in Bill of Quantities (BOQ) indicating total of all items and grant total.
- ii) After filling the rates as stated above all pages shall be signed by the contractor. Corrections shall be avoided. However if there are certain corrections, all corrections must be duly signed by the bidder in original and duly stamped.
- iii) There after the price bid documents shall be sealed by the contractor.
- iv) **Rebate**, if offered, shall be shown separately below the total of BOQ items. **No conditional rebate will be acceptable. Failure to follow this procedure will render the bid liable for rejection.**

Bids must be received in sealed envelope & must be either delivered by hand or posted at the following address so as to reach not later than the last date/time specified in the NIT to **DIRECTOR INSTITUTE OF LIFE SCIENCES, CHANDRASEKHARPUR, and BHUBANESWAR-23.** The name and mailing address of the Applicant (bidder) shall be clearly marked on the envelopes. **Bids received late i.e. after the due date and timing for receipt of bids shall not be accepted/considered for evaluation and such bids shall be returned unopened.**

4.0 EARNEST MONEY DEPOSIT (EMD)

4.1 The Bidders are required to deposit the EMD in favour of ILS for Rs .2700 /- **work in following forms only.**

a. Crossed Demand Draft of any Indian Scheduled Bank only, in favour of INSTITUTE OF LIFE SCIENCES and payable at BHUBANESWAR drawn on any Indian Scheduled Bank in a separate envelope super- scribing "EMD".

4.2 EMD in any other form shall not be accepted.

4.3 ILS shall summarily reject any bid not accompanied by the EMD as mentioned above.

4.4 After evaluation of financial bids, the EMD of unsuccessful bidders will be returned within a month from the end of the tender validity period.

4.5 The EMD of the successful bidder will be retained as part of the security deposit..

4.6 The EMD of the bidder, whose Technical bid is found not acceptable, will be returned as soon as scrutiny of Technical bid has been completed.

4.7 No interest shall be paid on the EMD.

5.0 VALIDITY OF BID

5.1 Bids shall remain valid and open for acceptance for a period of one month from the date of opening of Technical Bid & price bid. Should the bidder fail to keep the bid open for acceptance as stated above or if the bidder withdraws his bid before the expiry of the said period or makes any modification in terms and conditions of the bid which are not acceptable then ILS without prejudice to any other right or remedy shall be at liberty to forfeit his 50% EMD absolutely.

5.2 In exceptional circumstances, prior to expiry of the original validity period, ILS may request the bidders for an extension in the period of validity by no of days as may be required. The request and the responses thereto shall be made in writing or by cable or fax. A bidder may refuse the request without forfeiting his EMD. A bidder agreeing to the request will neither be required nor be permitted to modify his bid but will be required to extend the validity of his EMD correspondingly.

6.0 SUBMISSION AND OPENING OF BIDS.

6.1 Bids complete in all respects shall be received in the office of DIRECTOR ILS, BHUBANESWAR up to the date and time mentioned in the NIT.

6.2 The bidders shall seal the tender in five envelopes duly marking the Envelops as under:-

Envelop no-1: This envelop shall contain the EMD duly super scribing EMD for Rs **2700.00** the name of work and Contractor.

Envelop no-2. This envelop shall contain the technical bid documents duly signed by the bidder in all pages.

Envelop no -3: This envelop shall be marked as price bid along with following details over the envelop.

- a. Tender for "-----"(Name of work)
- b. Reference no. ----- (Tender no.)
- c. The words-"Do not open before ----- (Time & date)
- d. Name & address of the bidder "-----"

Envelop no -4: Containing all the above mentioned 3 envelops (the cost of, EMD and technical bid and price bid) shall be sealed and shall be addressed to ILS at the

Following address:-

DIRECTOR, INSTITUTE OF LIFE SCIENCE, NALCO SQUARE, BHUBANESWAR, 751023, super scribing

Tender for the work-----

Name of the contractor -----

6.3 No bid shall be accepted unless it is properly sealed.

6.4 Bid Box for the work shall be sealed at the time fixed in NIT on the date of receipt and no bid shall be accepted afterwards. The bids that have not been submitted up to or before the stipulated time and date of receipt shall not be considered and therefore deemed to be rejected. Such bids shall be returned to the bidder un-opened.

B. Terms and conditions: -

1. The successful bidder will have to provide a security deposit of specified amount to ILS. The total security deposit including the earnest money deposited with the tender shall be 5% (five percent) of the contract value of the work. The Earnest Money deposited at the time of deposit tenders will be adjusted as part of the total security deposit required. The Security Deposit shall be deducted in cash from monthly account bills @ 5% of work done till the total security deposit (including the EMD) reaches required total amount i.e. 5% of the contract value of the work, same amount shall be released after **six month** from the date of completion without any bank interest.
2. The work will be executed based on the specification as stated in the tender document.
3. The contactors who are interested to participate in the tender shall furnish Xerox copies Of their Registration Nos. / Trade License No., GST no. & pan card.
4. Earnest money will be forfeited if the contractors fail to commence the work as per letter of award.
5. The lowest bidder shall award the work order for execution of work.
6. The work should be started immediately after issue of work order and should be completed within one month from the date of issue of work order. Otherwise, penalty @ 1% of tender value will be charged to the Contractor per week of delay.
7. No extension of time will be allowed, if the above work is not completed within the stipulated time. ILS reserves the right to get it completed through any other source without sending any intimation to the contractor
8. After completion of the work the Contractor shall clean the site and remove debris from the site to outside of ILS.
9. The Contractor shall abide by the laws of the land for payments to labourers etc.
10. The work shall be executed based on the design approved by ILS.
11. The payment shall be made as per the actual measurement of the work done confirming to specification and design.
12. Income Tax, Sales Tax, etc. shall be deducted from the payment to be made to the Contractor as per the existing law.
13. The court situated at Bhubaneswar shall have jurisdiction to decide any dispute or litigation, if arises in future beyond the above mentioned rules & regulation.

PRICE BID

Name of the work: Repair and renovation of 5 no's of room at ground floor of Scholar's hostel.

Sl. No.	Description of items	Unit	Quantity	Rate	Amount
1	Demolishing brick work manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 meters lead as per direction of Engineer-in-charge. In cement mortar	Cum	20.00		
2	Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.5 sq. meters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground within 50 meters lead : With cement mortar 1:4 (1cement: 4 coarse sand)	Sqm	35.00		
3	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 meters lead. For thickness of tiles 10 mm to 25 mm.	Sqm	30.00		
4	Dismantling doors, windows and clerestory windows (steel or wood) shutter including chowkhats, architrave, holdfasts etc. complete and stacking within 50 meters lead : Of area 3 sq. meters and below	Each	3		
5	Dismantling of flushing cistern of all types (C.I./PVC/Vitrious China) including stacking of useful materials near the site and disposal of unserviceable materials within 50 meters lead.	Each	6		
6	Providing and fixing chromium plated brass 100 mm mortice latch and lock with 6 levers and a pair of lever handles of approved quality with necessary screws etc. complete.	Each	4		
7	Providing and fixing IS :3564 marked aluminum extruded section body tubular type universal hydraulic door closer with double speed adjustment with necessary accessories and screws etc. complete.	Each	4		
8	Providing and fixing bright finished aluminum tower bolts ISI marked anodized (anodic coating not less than grade AC 10 as per IS: 1868) transparent or dyed to required colour or shade with nuts and screws etc. complete. 300 x 10 mm	Each	3		

9	Providing and fixing aluminum hanging floor door stopper ISI marked anodized (anodic coating not less than grade AC 10 as per IS: 1868) transparent or dyed to required colour or shade with necessary screws etc. complete. Twin rubber stopper	Each	3		
10	Providing and laying vitrified floor tiles in different sizes (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS : 15622, of approved make, in all colours and shades, laid on 20mm thick cement mortar 1:4 (1 cement : 4 coarse sand), including grouting the joints with white cement and matching pigments etc., complete. Size of Tile 1000x1000 mm	Sqm	16.00		
11	Applying one coat of water thinnable cement primer of approved brand and manufacture on wall surface : Water thinnable cement primer	Sqm	100.00		
12	Providing and applying plaster of Paris putty of 2 mm thickness over plastered surface to prepare the surface even and smooth complete.	Sqm	80.00		
13	Wall painting with acrylic emulsion paint of approved brand and manufacture to give an even shade :Two or more coats on new work	Sqm	450.00		
14	Providing and fixing plug in existing water supply line.	Each	5		
15	Dismantling / removing the water supply line, taps, showers etc. from existing bathroom.	L.S	1		
16	Repairing of 5 no's of wooden door by necessary screws and fittings etc. complete.	Each	5		
	Rebate :				
	Total Amount				

(Rupees.....)

- (1) All charges shall include the cost of Labour, material, GST and other incidentals. Nothing Extra shall be paid beyond the agreement rate.
- (2) The work should be executed as per CPWD / IS Specification.
- (3) The work will be done according to the direction of Engineer in charge

Signature and Stamp of Agency