



# जीव विज्ञान संस्थान INSTITUTE OF LIFE SCIENCES

(An Autonomous Institute of the Department of Biotechnology, Govt. of India)

NO. VIII- 160-MF/2018-19/2393/ ILS

Dated: 10-10-2018.

## NOTICE INVITING TENDERS

Sealed tenders in single bid system are invited from established agencies / contractors for the work "Providing and fixing galvanized iron profile sheet at 2 no's of pottacabine of ILS campus-I.". The representative of agencies/contractors should visit site before submission of NIT. Interested agencies /contractors may contact Administrative Officer by email ([dpradhan@ils.res.in](mailto:dpradhan@ils.res.in)) for further clarification.

A brief terms & conditions, instructions to bidders, schedule of quantities and Annexures for submission of bids are enclosed. The agencies/contractors shall sign on every page of documents and submit the sealed envelope on or before last date mentioned below. The tender documents shall be downloaded from the following websites: [www.ils.res.in./www.CPP Portal](http://www.ils.res.in/) w.e.f 12.10.2018

A	Description of work	Providing and fixing galvanized iron profile sheet at 2 no's of pottacabine of ILS campus-I."
B	Estimated amount	Rs 2,58,802.00
C	Cost of EMD	Rs 5176.00
D	Opening date	23.10.2018 at 3.30 PM
E	Closing date	23.10.2018 up to 3.00 PM

Bids in the prescribed manner shall be submitted along with requisite Earnest Money (EMD) in shape of Demand Draft (DD) in favour of Director, Institute of Life Sciences, and Bhubaneswar by 15.00 Hrs. on before 23.10.2018 in the office of ILS & will be opened at 1530 Hrs. on same day.

Tenders will be accepted only upon verification and fulfillment of the eligibility criteria mentioned above. the Institute is not bound to accept the lowest tender and reserves the right to partially accept or object any or all the tender(s) or part thereof, without assigning any reason.

  
A.O, ILS, BHUBANESWAR

For and on behalf of Director, ILS.

Copy to:

- 1) Notice board, ILS
- 2) Finance & Accounts Dept.
- 3) Mr. S.S.Mohanty for publication in the website of [www.ils.res.in./CPP portal](http://www.ils.res.in/).

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## INSTRUCTIONS TO BIDDERS

1. **Envelop -1 -(EMD)** This envelopes shall contain the EMD, the amount and the manner in which to be deposited as started in the tender notice and sealed.

2. Envelope-2 ---- **Technical Bid:**

This envelop shall contain the **technical bid** documents duly signed by the bidder in all pages shall include:

- i. List of similar works completed last 3 years, duly supported by completion certificate issued by the competent authority. Similar works mean one no. of **renovation of shed roofing / repairing of old GI sheeting roof amounting maximum to Rs 1.5 lakhs.**
- ii. The completed tender paper along with valid registration certificate, valid GST registration certificate, PAN card & work completion certificate of renovation of green house with aforesaid work mentioned at ( sl- i. )

3. **Envelop-3----- PRICE BID**

Price bids of only qualified bidders shall be opened on the date and time fixed for opening of Price-Bid and intimated to the bidders who meet the pre-qualifying criteria. The tenderer whose Technical bid has not been found acceptable will be advised about this fact and asked to take back the earnest money and the unopened Financial bid.

**The price bid should contain the following:-**

- i) Price bid shall contain the item rates duly filled in **words and figures** in Bill of Quantities (BOQ) indicating total of all items and grant total.
- ii) After filling the rates as stated above all pages shall be signed by the contractor. Corrections shall be avoided. However if there are certain corrections, all corrections must be duly signed by the bidder in original and duly stamped.
- iii) There after the price bid documents shall be sealed by the contractor.
- iv) **Rebate**, if offered, shall be shown separately below the total of BOQ items. **No conditional rebate will be acceptable. Failure to follow this procedure will render the bid liable for rejection.**

Bids must be received in sealed envelope & must be either delivered by hand or posted at the following address so as to reach not later than the last date/time specified in the NIT to **DIRECTOR INSTITUTE OF LIFE SCIENCES, CHANDRASEKHARPUR, and BHUBANESWAR-23**. The name and mailing address of the Applicant (bidder) shall be clearly marked on the envelopes. **Bids received late i.e. after the due date and timing for receipt of bids shall not be accepted/considered for evaluation and such bids shall be returned unopened.**

#### **4.0 EARNEST MONEY DEPOSIT (EMD)**

4.1 The Bidders are required to deposit the EMD in favour of ILS for Rs .5176 /- **work in following forms only.**

a. Crossed Demand Draft of any Indian Scheduled Bank only, in favour of INSTITUTE OF LIFE SCIENCES and payable at BHUBANESWAR drawn on any Indian Scheduled Bank in a separate envelope super- scribing "EMD".

4.2 EMD in any other form shall not be accepted.

4.3 ILS shall summarily reject any bid not accompanied by the EMD as mentioned above.

4.4 After evaluation of financial bids, the EMD of unsuccessful bidders will be returned within a month from the end of the tender validity period.

4.5 The EMD of the successful bidder will be retained as part of the security deposit..

4.6 The EMD of the bidder, whose Technical bid is found not acceptable, will be returned as soon as scrutiny of Technical bid has been completed.

4.7 No interest shall be paid on the EMD.

#### **5.0 VALIDITY OF BID**

5.1 Bids shall remain valid and open for acceptance for a period of **one month** from the date of opening of Technical Bid & price bid. Should the bidder fail to keep the bid open for acceptance as stated above or if the bidder withdraws his bid before the expiry of the said period or makes any modification in terms and conditions of the bid which are not acceptable then ILS without prejudice to any other right or remedy shall be at liberty to forfeit his 50% EMD absolutely.

5.2 In exceptional circumstances, prior to expiry of the original validity period, ILS may request the bidders for an extension in the period of validity by no of days as may be required. The request and the responses thereto shall be made in writing or by cable or fax. A bidder may refuse the request without forfeiting his EMD. A bidder agreeing to the request will neither be required nor be permitted to modify his bid but will be required to extend the validity of his EMD correspondingly.

## **6.0 SUBMISSION AND OPENING OF BIDS.**

6.1 Bids complete in all respects shall be received in the office of DIRECTOR ILS, BHUBANESWAR **up** to the date and time mentioned in the NIT.

6.2 The bidders shall seal the tender in five envelopes duly marking the Envelops as under:-

**Envelop no-1:** This envelop shall contain the EMD duly super scribing EMD for **Rs 5176.00** the name of work and Contractor.

**Envelop no-2.** This envelop shall contain the technical bid documents duly signed by the bidder in all pages.

**Envelop no -3:** This envelop shall be marked as price bid along with following details over the envelop.

- a. Tender for "-----"(Name of work)
- b. Reference no. ----- (Tender no.)
- c. The words-"Do not open before ----- (Time & date)
- d. Name & address of the bidder "-----"

**Envelop no -4:** Containing all the above mentioned 3 envelops (the cost of, EMD and technical bid and price bid) shall be sealed and shall be addressed to ILS at the

Following address:-

**DIRECTOR, INSTITUTE OF LIFE SCIENCE, NALCO SQUARE, BHUBANESWAR, 751023, super scribing**

**Tender for the work-----**

**Name of the contractor -----**

6.3 No bid shall be accepted unless it is properly sealed.

6.4 Bid Box for the work shall be sealed at the time fixed in NIT on the date of receipt and no bid shall be accepted afterwards. The bids that have not been submitted up to or before the stipulated time and date of receipt shall not be considered and therefore deemed to be rejected. Such bids shall be returned to the bidder un-opened.

**B. Terms and conditions: -**

1. The successful bidder will have to provide a security deposit of specified amount to ILS. The total security deposit including the earnest money deposited with the tender shall be 5% (five percent) of the contract value of the work. The Earnest Money deposited at the time of deposit tenders will be adjusted as part of the total security deposit required. The Security Deposit shall be deducted in cash from monthly account bills @ 5% of work done till the total security deposit (including the EMD) reaches required total amount i.e. 5% of the contract value of the work, same amount shall be released after **1 (one)** year from the date of completion without any bank interest.
2. The work will be executed based on the specification as stated in the tender document.
3. The contactors who are interested to participate in the tender shall furnish Xerox copies Of their Registration Nos. / Trade License No., GST no. & pan card.
4. Earnest money will be forfeited if the contractors fail to commence the work as per letter of award.
5. The lowest bidder shall award the work order for execution of work.
6. The work should be started immediately after issue of work order and should be completed within one month from the date of issue of work order. Otherwise, penalty @ 1% of tender value will be charged to the Contractor per week of delay.
7. No extension of time will be allowed, if the above work is not completed within the stipulated time. ILS reserves the right to get it completed through any other source without sending any intimation to the contractor
8. After completion of the work the Contractor shall clean the site and remove debris from the site to outside of ILS.
9. The Contractor shall abide by the laws of the land for payments to labourers etc.
10. The work shall be executed based on the design approved by ILS.
11. The payment shall be made as per the actual measurement of the work done confirming to specification and design.
12. Income Tax, Sales Tax, etc. shall be deducted from the payment to be made to the Contractor as per the existing law.
13. The court situated at Bhubaneswar shall have jurisdiction to decide any dispute or litigation, if arises in future beyond the above mentioned rules & regulation.

**PRICE BID**

**Name of the Work: Providing and fixing galvanized iron profile sheet at 2 no's of pottacabine of ILS campus-I.**

Sl no	Description Of Items	Unit	Quantity	Rate in Word & Rs	Total Amount Word & Rs
1	Dismantling roofing including ridges, hips, valleys and gutters etc., and stacking the material within 50 meters lead of : G.S. Sheet	Sqm	290.00		
2	Providing and fixing precoated galvanized iron profile sheets (size, shape and pitch of corrugation as approved by Engineer-in-charge) 0.50 mm (+ 0.05 %) total coated thickness with zinc coating 120 grams per Sqm as per IS: 277, in 240 mpa steel grade, 5-7 microns epoxy primer on both side of the sheet and polyester top coat 15-18 microns. Sheet should have protective guard film of 25 microns minimum to avoid scratches during transportation and should be supplied in single length up to 12 meter or as desired by Engineer in- Charge. The sheet shall be fixed using self-drilling /self-tapping screws of size (5.5x 55 mm) with EPDM seal, complete up to any pitch in horizontal/ vertical or curved surfaces, excluding the cost of purlins, rafters and trusses and including cutting to size and shape wherever required.	Sqm	290.00		
3	Providing and fixing precoated galvanised steel sheet roofing accessories 0.50 mm (+ 0.05 %) total coated thickness, Zinc coating 120 grams per sqm as per IS: 277, in 240 mpa steel grade, 5-7 microns epoxy primer on both side of the sheet and polyester top coat 15-18 microns using self-drilling/ self-tapping screws complete : <b>Ridges plain (500 - 600mm)</b>	Meter	60.00		
	Total Amount				

- (1) All charges shall include the cost of Labour, material, GST and other incidentals. Nothing Extra shall be paid beyond the agreement rate.
- (2) The work should be executed as per CPWD / IS Specification.
- (3) The work will be done according to the direction of Engineer in charge.