



जीव विज्ञान प्रतिष्ठान INSTITUTE OF LIFE SCIENCES

(An Autonomous Institute of the Department of Biotechnology, Govt. of India)

NO. VII-17 -MF/2012-13/ 634 / ILS

Dated: 14.03.2018

Notice Inviting Tender

Sealed tenders are invited from eligible, approved and experienced specialised Contractors having experience in the "**Renovation of Green House work.**" at the Institute of Life Sciences, Nalco square, and Bhubaneswar. The tender papers are available in the website of the Institute at [www.ils.res.in.& CPP.portal](http://www.ils.res.in.&CPP.portal). Interested Contractors may download the tender papers, complete the same and send the same to the undersigned as so to reach the undersigned on or **before 22 /03 / 2018 up to 1500 Hrs.** The tenders will be opened on the same day at **1530 hrs.** in presence of the intending bidders or their authorized representatives. Tenders received after due date & time will not be entertained. Institute is not responsible for any postal delay. Incomplete or conditional tender is liable for rejection. The authority reserves the right to reject any or all the quotations without assigning any reasons thereof.

Estimated Cost	Earnest Money Deposit	Time of completion
Rs 6,00, 000.00	12000.00	30 days

Bids in the prescribed manner shall be submitted along with requisite Earnest money (EMD) amounting to Rs **12000.00** in the shape of **Demand Draft** drawn in favour of **INSTITUTE OF LIFE SCIENCES, BHUBANESWAR.** For further information regarding PQ criteria & bid security etc. and downloading the tender documents please visit website www.ils.res.in.&www.cpp.portal. The bidders have been permitted to submit their bids in documents downloaded from the website.

For any clarifications/ further information the bidders may contact A.O / Dr.N.Dey & CONCERNED ENGINEERS of ILS.

Dr. N. Dey
14/3/18
A.O, ILS, BHUBANESWAR

Copy to:

- 1) Notice board, ILS
- 2) Finance & Accounts Dept
- 3) Mr. S.S.Mohanty & Mr. Sameer Kar for publication in the website of www.ils.res.in./CPP.portal.

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INSTRUCTIONS TO BIDDERS

1. **Envelop -1 –(EMD)** This envelopes shall contain the EMD, the amount and the manner in which to be deposited as started in the tender notice and sealed.

2. **Envelope-2 ---- Technical Bid:**

This envelop shall contain the **technical bid** documents duly signed by the bidder in all pages shall include:

- i. List of similar works completed last 3 years, duly supported by completion certificate issued by the competent authority. Similar works mean one no. of **renovation of scientific chambers like dark rooms, plant growth chambers etc. with pre-fabricated doubled –walled with 75mm thick insulation with puff between interior , installing of turbo humidifiers with R.O water system and temperature humidity controlled by microprocessor based control panel amounting maximum to Rs 4 lacks.**
- ii. The completed tender paper along with valid registration certificate, valid GST registration certificate, PAN card & work completion certificate of renovation of green house with aforesaid work mentioned at (sl- i.)

3. **Envelop-3----- PRICE BID**

Price bids of only qualified bidders shall be opened on the date and time fixed for opening of Price- Bid and intimated to the bidders who meet the pre-qualifying criteria. .The tenderer whose Technical bid has not been found acceptable will be advised about this fact and asked to take back the earnest money and the unopened Financial bid.

The price bid should contain the following:-

- i) Price bid shall contain the item rates duly filled in **words and figures** in Bill of Quantities (BOQ) indicating total of all items and grant total.
- ii) After filling the rates as stated above all pages shall be signed by the contractor. Corrections shall be avoided. However if there are certain corrections, all corrections must be duly signed by the bidder in original and duly stamped.
- iii) There after the price bid documents shall be sealed by the contractor.
- iv) **Rebate**, if offered, shall be shown separately below the total of BOQ items. **No conditional rebate will be acceptable. Failure to follow this procedure will render the bid liable for rejection.**

Bids must be received in sealed envelope & must be either delivered by hand or posted at the following address so as to reach not later than the last date/time specified in the NIT to **DIRECTOR INSTITUTE OF LIFE SCIENCES, CHANDRASEKHARPUR, and BHUBANESWAR-23**. The name and mailing address of the Applicant (bidder) shall be clearly marked on the envelopes. **Bids received late i.e. after the due date and timing for receipt of bids shall not be accepted/considered for evaluation and such bids shall be returned unopened.**

4.0 EARNEST MONEY DEPOSIT (EMD)

4.1 The Bidders are required to deposit the EMD in favour of ILS for Rs .12, 000.00 /- work in following forms only.

a. Crossed Demand Draft of any Indian Scheduled Bank only, in favour of INSTITUTE OF LIFE SCIENCES and payable at BHUBANESWAR drawn on any Indian Scheduled Bank in a separate envelope super- scribing "EMD".

4.2 EMD in any other form shall not be accepted.

4.3 ILS shall summarily reject any bid not accompanied by the EMD as mentioned above.

4.4 After evaluation of financial bids, the EMD of unsuccessful bidders will be returned within a month from the end of the tender validity period.

4.5 The EMD of the successful bidder will be retained as part of the security deposit..

4.6 The EMD of the bidder, whose Technical bid is found not acceptable, will be returned as soon as scrutiny of Technical bid has been completed.

4.7 No interest shall be paid on the EMD.

5.0 VALIDITY OF BID

5.1 Bids shall remain valid and open for acceptance for a period of **one month** from the date of opening of Technical Bid & price bid. Should the bidder fail to keep the bid open for acceptance as stated above or if the bidder withdraws his bid before the expiry of the said period or makes any modification in terms and conditions of the bid which are not acceptable then ILS without prejudice to any other right or remedy shall be at liberty to forfeit his 50% EMD absolutely.

5.2 In exceptional circumstances, prior to expiry of the original validity period, ILS may request the bidders for an extension in the period of validity by no of days as may be required. The request and the responses thereto shall be made in writing or by cable or fax. A bidder may refuse the request without forfeiting his EMD. A bidder agreeing to the request will neither be required nor be permitted to modify his bid but will be required to extend the validity of his EMD correspondingly.

6.0 SUBMISSION AND OPENING OF BIDS.

6.1 Bids complete in all respects shall be received in the office of DIRECTOR ILS, BHUBANESWAR up to the date and time mentioned in the NIT.

6.2 The bidders shall seal the tender in five envelopes duly marking the Envelops as under:-

Envelop no-1: This envelop shall contain the EMD duly super scribing EMD for Rs 12000.00 the name of work and Contractor.

Envelop no-2. This envelop shall contain the technical bid documents duly signed by the bidder in all pages.

Envelop no -3: This envelop shall be marked as price bid along with following details over the envelop.

- a. Tender for "-----"(Name of work)
- b. Reference no. ----- (Tender no.)
- c. The words-"Do not open before ----- (Time & date)
- d. Name & address of the bidder "-----"

Envelop no -4: Containing all the above mentioned 3 envelops (the cost of, EMD and technical bid and price bid) shall be sealed and shall be addressed to ILS at the

Following address:-

DIRECTOR, INSTITUTE OF LIFE SCIENCE, NALCO SQUARE, BHUBANESWAR, 751023,
super scribing

Tender for the work-----

Name of the contractor -----

6.3 No bid shall be accepted unless it is properly sealed.

6.4 Bid Box for the work shall be sealed at the time fixed in NIT on the date of receipt and no bid shall be accepted afterwards. The bids that have not been submitted up to or before the stipulated time and date of receipt shall not be considered and therefore deemed to be rejected. Such bids shall be returned to the bidder un-opened.

B. Terms and conditions: -

1. The successful bidder will have to provide a security deposit of specified amount to ILS. The total security deposit including the earnest money deposited with the tender shall be 5% (five percent) of the contract value of the work. The Earnest Money deposited at the time of deposit tenders will be adjusted as part of the total security deposit required. The Security Deposit shall be deducted in cash from monthly account bills @ 5% of work done till the total security deposit (including the EMD) reaches required total amount i.e. 5% of the contract value of the work, same amount shall be released after 3 years from the date of completion without any bank interest.
2. The spare parts of quoted items should be for minimum up to 5 years warranty & for electronics & electrical items up to 2 years.
3. The work will be executed based on the specification as stated in the tender document.
4. The contactors who are interested to participate in the tender shall furnish Xerox copies Of their Registration Nos. / Trade License No., GST no. & pan card.
5. Earnest money will be forfeited if the contractors fail to commence the work as per letter of award.
6. The lowest bidder shall award the work order for execution of work.
7. The work should be started immediately after issue of work order and should be completed within one month from the date of issue of work order. Otherwise, penalty @ 1% of tender value will be charged to the Contractor per week of delay.
8. No extension of time will be allowed, if the above work is not completed within the stipulated time. ILS reserves the right to get it completed through any other source without sending any intimation to the contractor
9. After completion of the work the Contractor shall clean the site and remove debris from the site to outside of ILS.
10. The Contractor shall abide by the laws of the land for payments to labourers etc.
11. The work shall be executed based on the design approved by ILS.
12. The payment shall be made as per the actual measurement of the work done confirming to specification and design.
13. Income Tax, Sales Tax, etc. shall be deducted from the payment to be made to the Contractor as per the existing law.
14. The court situated at Bhubaneswar shall have jurisdiction to decide any dispute or litigation, if arises in future beyond the above mentioned rules & regulation.

PRICE BID

Name of the work: Renovation of Green House work.

Sl. No.	PRODUCT TECHNICAL DETAILS	Unit	Price
	Repairing of Green House & modification work: Divided in Growth Room & Dark Room Total Area: 12' x 12' (L x W).		In rupees & word
1	Chamber Work <ul style="list-style-type: none">➤ Dark Room Size: 9ft. x 6ft. x 8ft. (L×W×H)➤ Growth Room Size: 9ft. x 6ft. x 8ft. (L×W×H)➤ Pre Entrance Room: 3' x 12'(L x W)➤ Panel: Pre-fabricated double-walled chamber with 75mm thick insulation with puff between interior.➤ Inner Chamber: Made of PPGI sheet of good quality & color off White➤ Outer Chamber: Made of PPGI sheet & color off White➤ Door: Door with inner viewing facility (To inspect the samples without disturbing the temperature of working chamber) with proper lock and key and fitted with sweeping gasket and glass- 03 Nos.➤ Floor: Tiles on existing cc floor	1 set	
2	➤ Turbo Humidifiers for both chambers with R.O. water System.	1 set	
3	➤ Control System: Temperature & Humidity controlled by microprocessor based control panel. ➤ Electrical: Power cords and ground plugs to operate on 220 V / 440 V single or three phases. Power sockets on the panel (115/1/60-9 Amps for standard). ➤ Lights: provided for general illumination	1 set	
	Total Amount.		
	Total Product Price (In words):		

1. All charges shall include the cost of Labour, material, taxes and other incidentals. Nothing extra shall be paid beyond the agreement rate.
2. The work should be executed as per IS Specification.
3. The work will be done according to the direction of Engineer in charge