



# जीव विज्ञान संस्थान INSTITUTE OF LIFE SCIENCES

(An Autonomous Institute of the Department of Biotechnology, Govt. of India)

No.VIII-110-MF/2013-14/ <sup>2752</sup> 255 /ILS

Date: 09.12.2014

## NOTICE INVITING TENDER

Institute of Life Sciences, Bhubaneswar Odisha invites sealed tender from reputed Firms/Suppliers/Manufacturers/individuals for **Non-Comprehensive Annual Maintenance Contract (AMC) of a. Two nos. of DG set 1010 KVA, 415V, b. One no. of DG set 320 KVA, 415V & c. One no. of Diesel Fire Pump including accessories** installed at its Office Complex, Bhubaneswar, as per specification given below with contract period of 12 months. The tender papers are available in the website of the Institute at [www.ils.res.in](http://www.ils.res.in). Interested agencies may download the tender papers, complete the same and send the same to the undersigned as so to reach the undersigned on or before **22.12.2014** up to 3.00 PM. The tenders will be opened on the same day at 3.30 PM in presence of the intending bidders or their authorized representatives. The tender envelope containing quotation shall be super-scribed as "**Quotation for AMC of DG set 1010 KVA, 320 KVA - 415 V & Diesel Fire Pump**" and addressed to the Director, Institute of Life Sciences, Bhubaneswar, Odisha, 751023. Tenders received after due date & time will not be entertained. Institute is not responsible for any postal delay. Incomplete or conditional tender is liable for rejection. The authority reserves the right to accept / reject any or all the tenders without assigning reasons thereof.

Sl. No.	Name of Equipment/Capacity.	Make	Qty.
1	<b>1010 KVA Prime rated diesel generating set coupled to 1010 KVA Alternator with electronic governor, 3 phase, 50 Hz, 415 V, along with radiator type of cooling and associated equipment as specified below</b>		02
a	Prime mover / Engine Engine Type: 4008TAG2A	Perkins	02
b	Alternator, (Self-regulating brush less) 3 phase, 415 V, 1405 A, 1010 KVA, AVR type-R450	Leroy - Somer	02
c	AMF Panel with 1600 A 4P 50 KA ACB		02
d	Fuel system "High Speed Diesel", Lubrication system & cooling system etc.		

e	Facility of parallel operation or load sharing system with PLC operated MV Panel for backup / stand by operation	Allen-Bradley	
2	320 KVA Prime rated diesel generating set coupled to 320 KVA Alternator with electronic governor, 3 phase, 50 Hz, 415 V, along with radiator type of cooling and associated equipment as specified below	Kirloskar	01
a	Prime mover / Engine Engine Type: 6K12TASR-I		
b	Alternator, (Self-regulating brush less) – KL6.5001/0600022 3 phase, 415 V, 320 KVA,		
c	Fuel system “High Speed Diesel” , Lubrication system & cooling system etc.		
d	Facility of parallel operation or load sharing system with PLC operated MV Panel for backup / stand by operation	Allen-Bradley	
3	Horizontal split case centrifugal pump set, model UP 100/38 having (suction x delivery: 150 mm x 1000mm) coupled with Kirloskar make 60 HP, 1800 rpm , Diesel Engine, type 4R1040 to give 137 m3 /hr. at a head of 70 mtr. Including auto start control panel & all accessories etc. complete.	Kirloskar	01

The quotation for the AMC of DG set 1010 KVA-415V, 320 KVA - 415 V & Diesel Fire Pump should be submitted in proper format as per ANNEXURE-I & ANNEXURE-II (enclosed).

### General Terms and Conditions:

1. The agency should be in possession of valid **Licence / Registration / Authorization** for Diesel Generator / Fire pump maintenance works up to rated capacity of 320 KVA to 1010 KVA from original engine manufacturer (**OEM**) or its equivalent organizations etc...
2. The rates quoted shall include all applicable taxes.
3. Regular servicing & inspection of the DG sets should be carried out **at least once in a month** by the service provider, preferably during 1<sup>st</sup> week of the every month.
4. The service provider shall perform preventive maintenance to the equipments mentioned above and its accessories **as per service manual provided by the OEM.**
5. **The service provider shall also attend any breakdown call immediately.**
6. A log book is to be maintained by the agency for the service provided which is to be countersigned by the officer / engineer in charge.
7. An agreement detailing the terms & conditions shall be executed with the service provider for entering into an AMC.
8. The service provider shall furnish full experience details indicating the parties with whom **similar assignments (AMC) were undertaken.**
9. In case of failure in providing services, agency will be liable to pay a penalty **for that period / Month on the basis of the monthly agreed amount** , which will be deducted from the amount payable by ILS to them from the **bill.**
10. **Mode of payment:** The amount agreed will be paid on **quarterly basis** after successful completion of services for the month / quarter. Income Tax, Sales Tax etc. shall be deducted from the payment to be made as per the existing law.

Agency has to submit the service report along with the bill duly signed by the competent authority.

12. That in case of any violations of the terms & conditions of the contract by the agency, the agreement may be terminated by issue of notice in writing one month in advance. In case of payment related disputes, the same may be settled by both the parties / Director.

13. That regarding the interpretation of any clause in this agreement, the decision of the Director, ILS shall be final and binding on the agency.

The AMC will be for a period of 1 year, which is extendable for further period if required depending on satisfactory fulfillment of all '**Terms & Conditions**' of agreement. However, the AMC may be **terminated** at any time before the expiry of contract, depending on the requirement/performance of the service provider.

The tender must be accompanied by **bid security / earnest money @5%** of its total quoted AMC amount in the form of Demand Draft from any nationalized bank of India & in favour of the Director, Institute of Life Sciences. The bid security / Earnest money of successful bidder shall be retained and for others, the bid security / earnest money will be returned within 30 days of completion of bid evaluation. No interest is payable on this deposit.

The successful bidder shall furnish **@ 5%** of its agreed amount as '**Performance Guarantee**' in **addition to bid security / earnest money** in favour of "**Director, Institute of Life Sciences**" in the form of Demand draft from any nationalized bank which shall remain valid throughout the period of contract. No interest is payable on this deposit. If the approved party fails to execute the agreement deed from the specified date, the earnest money will be forfeited. The interested bidders/Service providers may visit this office during working hours to inspect the DG sets & related equipments or for any further clarification.

The Authority of Institute of Life Sciences or any other person(s) authorized by him/her on his/her behalf **reserves the right to accept any, in full or in part, or reject any or all the tenders** without assigning any reasons thereof and no correspondence in this respect will be entertained.

*Dradhan.*  
Administrative Officer

Enclosure:

- a) ANNEXURE - I
- b) ANNEXURE - II

**Copy to:**

1. Notice board
2. ILS, website
3. [www.tender.Gov.in](http://www.tender.Gov.in)

**Letter for Unconditional acceptance of Bid Conditions**

Dated

No.

To,

The Director  
Institute of Life Sciences,  
NALCO Square, Bhubaneswar 751023

**Sub: - Unconditional Acceptance of Bid Conditions**

Sir,

1. I have read and examined all the conditions in the bid documents for the subject work and we hereby unconditionally accept the bid conditions entirely for the said work.
2. I/we hereby submit our Bid and undertake to keep it valid for a period of two months from the date of opening of Technical Bid.
3. I/we undertake to execute the above items strictly in accordance with the requirements and particulars/ Specifications stipulated in the Bid documents.
4. I/we hereby further undertake that during the said period:
  - 4.1 I/we shall not vary/alter or revoke my/our bid during the validity period of Bid.
  - 4.2 I/we have quoted for the complete scope of the said work.
  - 4.3 I/we undertake to abide by the terms and conditions as stipulated in ILS bid documents and as amended thereafter.
5. I/we have not enclosed any condition/ deviation to conditions of Bid documents in the Envelope containing Price bid.
6. I/we agree that in case of any condition is found to be quoted by us in the Price Bid; my/our bid will be rejected.
7. This undertaking is in consideration of ILS agreeing to open my bid, considering and evaluating the same for the purpose of award of work in terms of provisions of Bid documents.

Signature of Authorised Representative of the bidder.....

Designation .....

Date.....

ANNEXURE-I

To,  
The Director,  
Institute of Life Sciences,  
Bhubaneswar  
Odisha (751023)

Sub: Submissions of Quotations for **Non-Comprehensive Annual Maintenance Contract (AMC) of Two nos. DG set 1010 KVA, One no. 320 KVA - 415 V & One no. of Diesel Fire Pump** at Institute of Life Sciences, Bhubaneshwar with contract period of 12 months.

Ref: Tender Notice No: -----, dated -----

Sir,

With reference to above, I/We hereby submit the quotation for Non-Comprehensive Annual Maintenance Contract (AMC) of two nos. of DG **set 1010 KVA -415V, one no. of 320 KVA - 415 V & One no. of Diesel Fire Pump including allied works of its accessories** at your office.

SI. No	Particulars	Amount in INR
a	Non Comprehensive Annual Maintenance Contract of two nos. of DG set 1010 KVA-415 V including allied works of its accessories.	
b	Non Comprehensive Annual Maintenance Contract of one no. of 320 KVA - 415 V including allied works of its accessories.	
c	Non Comprehensive Annual Maintenance Contract of one no. of Diesel Fire Pump including allied works of its accessories.	

ABSTRACT OF COST

SI. No	Particulars	Amount in INR
A	Non Comprehensive Annual Maintenance Contract of Two nos. of DG set 1010 KVA, One no. of 320 KVA - 415 V & One no. of Diesel Fire Pump including allied works of its accessories.	Rs.----- In words:

Date:

Place:

Signature of the bidder

Seal

N.B. - The successful bidder 'will ordinarily be decided on the basis of lowest quote of Annual Maintenance Contract Rate. However, other factors may also be considered for deciding the successful bidder.

**ANNEXURE - II**

**DETAILS OF THE BIDDER**

- 1. Name of the Bidder : -----
- 2. Address of the Bidder : -----
- 3. Telephone No. Landline: -----  
Mobile: -----
- 4. Details of Earnest Money Deposit: DD No. -----Date -----  
Bank-----
- 5. PAN (enclose copy)
- 6. Service Tax Registration (enclose proof)
- 7. VAT Registration (enclose proof)
- 8. Experience Details:
- 9. Registration / Licence No. and valid date:
- 10. Any other details

Parties	Nature of Job	Date	
		From	To

This is to certify that the information furnished is true and correct. I / We also certify that I/ We have carefully read and understood the terms and conditions of the tender document and undertake to abide by them in the event of being given the contract.

Date:  
Place:

Signature of the bidder

Seal